

Minutes of the Meeting of Aston Clinton Parish Council - held on 3rd February
2016 at 7.30pm
at Aston Clinton Parish Meeting Room

Present:

Councillors: -

L Tubb (Chairman)

S Beaumont

M Osborn

P Wyatt

C Read

A Mooney

P Hughes

J Egglesfield

C Birch

T Comerford

L Ronson

Clerk: G Merry

9 Members of the public

16.010 Apologies:

Apologies were received from Cllr Paternoster of AVDC

16.011 Declarations of Interest:

The Clerk declared an interest in item 16.017 C ii. Maintenance Jobs

16.012 To Approve the Minutes of the Parish Council Meeting held on 6th January 2016.

The minutes were PROPOSED by Cllr Tubb, SECONDED by Cllr Mooney, AGREED and SIGNED.

16.013 Public Participation

- It was asked whether the planning application for 50 houses opposite Dayla was connected to those off Brook Street. Cllr Tubb confirmed that it was.
- It was enquired whether there was any news on the Aylesbury Road application for 93 houses and Cllr Read reported that it had not yet gone to committee. It was also stated that the yellow planning notice for this development states a December 16th deadline and that people now may not object as they will think they have missed the deadline. Cllr Read responded that he had raised this point with AVDC who were in the process of improving their procedures but that this application had received many objections. They will also accept objections after the deadline dates.

16.014 Clerk's Report

"The New Year has got off to a very busy start with lots of plans coming to fruition and several additional meetings. Our Park improvement project has entered its second phase with the installation of the overspill car park and the new pathway down to the MUGA, skatepark and beach. Having watched mums with pushchairs struggle in the mud to access the play park, I will be very pleased to see all members of the community being able to access our facilities. We are well aware of the current disruption. However, I would ask both members and the public to bear with us and wait for the finished product before panicking. The contractor has promised to 'make good' on the damage as far as is possible and we will also be looking at how we can add to that if necessary.

The next phase will be the new skate ramps and the integrated play equipment, both of which are scheduled for this spring and then the picnic area in later spring ready for summer picnics. On that note, congratulations must go to Cllr Wyatt who applied for funding from the Tesco Community fund and we have recently heard that we have been shortlisted into the top 3 projects for funding. This means that even if we come 3rd, we will still get something. This now goes to a public vote and we are awaiting instructions from Tesco as to how we are allowed to publicise our project in order to gain votes. The money will go directly towards new play equipment in the play park to enable disabled children to play alongside able-bodied.

In the coming weeks we plan to spruce-up the Pavilion. Some long-overdue maintenance work will take place which we hope will see the building up to its planned demolition within the next few years. We are also having a team from the probation service's community service programme coming to us every Wednesday afternoon. They will be cleaning the outside of the Pavilion as well as other cleaning-up jobs in the park and in the village."

16.015 Finance and Staff Committee

- i. Month-end: The Clerk presented the month-end accounts. Receipts for December amounted to £3,989.56 and payments for the month stood at £14,999.66. Cllr Beaumont also stated that the budgets had been checked again and a healthier surplus of around £45,000-£49,000 was now expected at year-end. This still did not meet NALC minimum guidelines but was healthier than previous predicted.
- ii. Approval of Payments: The list of payments was presented as follows. The clerk also asked for a late invoice to be approved (in red):

Outstanding Invoices - end of January 2016 - as at 31/1/16

<u>Date</u>	<u>Company</u>	<u>For</u>	<u>Amount</u>	<u>VAT</u>	<u>Total</u>
22/12/2015	Caloo	MUGA (S106 money due within next 2 weeks from AVDC)	79,639.00	15,927.80	95,566.80
07/01/2016	Buckland Landscapes	Quote 4217 - woodland clearance - fell 2 trees, clear 1 branch	220.00	44.00	264.00
07/01/2016	Buckland Landscapes	Quote 4227- woods adjacent to London Road - clearance	1,465.00	293.00	1,758.00
07/01/2016	Buckland Landscapes	Verbal Quote - fell one tree on stream bank	190.00	38.00	228.00
12/01/2016	Buckland Landscapes	Quote 4335 - installation of new signs	410.00	82.00	492.00
21/01/2016	Caloo	MUGA Inspection (S106 due within next 2 weeks from AVDC)	395.00	79.00	474.00
21/01/2016	Carlton Clocks	Call out fee and temporary fix - school clock	100.00	20.00	120.00
23/01/2016	Jim Phipps	Repairs to knee Rail (should be reimbursed by driver - TBA)	100.00	-	100.00
28/01/2016	E McGoldrick	Bins and toilet cleaning			

2016			105.00		105.00
			£	£	£
			82,624.	16,483.	99,107.
Totals			00	80	80
23/01/ 2016	B.T.	Quartly Bill (DD)	£ 146.31	£ 29.26	£ 175.57
Additional					
01/02/ 2016	Haydon Hill Paving	Overspill Car Park	£ 16,245. 00	£ 3,255.0 0	£ 19,500.0 0

MOTION: To agree that the Clerk pay the outstanding invoices, PROPOSED by Cllr Beaumont SECONDED by Cllr Tubb and AGREED.

- iii. Defibrillator package: The clerk had circulated information regarding the cost of the defibrillators plus the insurance/training packages available. Acquisition of 2 defibrillators from Community Heartbeat had already been agreed and grant funding had been approved for one. It was queried who would receive the training and Cllr Beaumont advised that although the units were designed to be used by untrained people, anyone from the community could attend the training. She also confirmed that the Gold (£500 p.a.) package would guarantee a replacement unit after the warranty of 7-8 years had expired. One would be installed at the school and the other in the park.

MOTION: To agree the recommended Gold package provided by Community Heartbeat, PROPOSED by Cllr Tubb, SECONDED by Cllr Hughes and AGREED.

- iv. Insurance of New Amenities: The clerk explained that all Parish Council assets are covered for Public Liability but the extra cost of Loss/Damage insurance would be as follows: MUGA - £475 p.a. and War Memorial £182 p.a. It was argued that other amenities such as pathways, and play park do not carry this extra insurance. Others however felt that insurance was vital as replacement would be more costly than assumed and that these prices represented value for money. It was agreed to defer a decision, pending a full review of the assets and of industry norms. The War Memorial would be insured following advice from the auditor.

MOTION: To pay for the additional insurance for the War Memorial only, PROPOSED by Cllr Mooney, SECONDED By Cllr Eggesfield and agreed.

16.016 Planning Committee: Cllr Read reported on the following outcomes from the planning meeting: -

- i. All small applications: No objections
- ii. 15/00121/COND: This was adjacent to Arla and was for amendments to the original condition to have a bund and replace it with trees. Cllr Read confirmed the committee's intention to object. There was also an application to remove the restriction on noise of reversing vehicles at the same site and the committee will be objecting to this removal.
- iii. Brook Street – 29 houses – slight amendments: No objection
- iv. Woodlands/Bucks Advantage: Cllrs Read and Wyatt had attended the public consultation at the Anthony Hall and some of this development will fall in Aston Clinton parish. The developer is to fund the link road to Bierton, plus the road from the A413 to Buckingham

and around to Berryfields and this will be built before the housing. The plans include a school but no surgery. The PC has requested a road to divert the traffic out of Aston Clinton and the timeframe will be 15 years from now, although at the moment it is only at the consultee stage.

- v. Aylesbury Road Unauthorised Trading Activity: A Cease and Desist order has been raised. Cllr Paternoster is also preparing a report which will help to ensure enforcement regarding both the bonfires and 'crushing' business. It was stated that the tenant does not have planning permission or usage rights.

Neighbourhood Plan: Cllr Read stated that a traffic report will be needed, taking into account all planned developments. This had been agreed at the start of the project and the assistant clerk was obtaining quotes from consultants. It was agreed that this should encompass peak time traffic, for which Velostrips will be used, and also assess side roads as well as applying future predictions. The NHP questionnaire was complete and would be distributed mid-march. Cllr Read outlined that there will be 4 collection points in the village but the preferred method would be online. Collection would be arranged for those with mobility problems.

16.017 Facilities Committee: The clerk stated that a team from the probation service would be starting work every Wednesday and she had circulated a list of jobs they would be undertaking. Councillors were asked to inform the clerk of any further ideas and this would also be put on the website and Facebook page for suggestions.

A. Sport and Recreation:

- i. CCTV/Data Protection Policy: Cllr Tubb had circulated a draft policy which members had considered.

MOTION: To agree to adopt the recommended Data Protection Policy, PROPOSED by Cllr Mooney, SECONDED by Cllr Wyatt and AGREED.

- ii. 'Astonbury' 2017: Cllrs Tubb, Hughes and the clerk had met to discuss the viability of this event and had concluded that it would be a great event for the village but must be self-financing. The working party would be preparing a document to present to the March PC meeting
- iii. Youth Club: Cllr Tubb, Mooney and the clerk had met with the current youth club committee who had presented an outline proposal for a way-forward. Cllr Mooney outlined that the meeting had come about because no youth work had been happening in the club for several months and in the last 2 years, only £64 had been spent on activities, however, sub-lettings had continued. Cllr Tubb also stated that contrary to statements put out on social media, the PC was not closing down the youth club but working with the current committee to assess what the community's needs are. It was stated that the building would need investment and the club itself would need training and new staff. Cllr Tubb confirmed that the working party had seen the accounts and club had a healthy bank balance. She advised that there will be another meeting with the club later in the month after which further details should be available.
- iv. S106 Funding from 22/26 New Road: Cllr Wyatt suggested that the amount available would make up the shortfall from the Tesco application, to fund the new play park items. Cllr Read advised that the New Road development is under appeal and may not be built.

MOTION: To agree that the S106 money from the New Road development - £24,060 would be earmarked towards the new play park items, PROPOSED by Cllr Tubb, SECONDED by Cllr Birch and AGREED.

B. Grounds Maintenance:

- i. Park: The clerk had been advised by AVDC that the wheelie bin area does not meet health and safety requirements for their operatives, as the gravelly surface makes it hard to pull the bins out. She presented a quote of £2,400 to block-pave this area. However it was agreed that this was too high for the nature of the job and the clerk agreed to find a cheaper option.
- ii. Ongoing programme: The matter of the ownership of the closed churchyard was queried and Cllr Tubb confirmed she had not yet heard back from the diocese. It was agreed that the clerk would let Rev Moxley know that no maintenance work could be carried out until this matter was resolved.
- iii. Dog Matters: Cllr Tubb was working on the process for changing the by-laws. The clerk reported that Wing PC had recently done away with all their dog bins to save costs and their residents would be required to use the regular bins. It would be interesting to monitor how this worked but in the meantime, ACPC would be getting Wing's dog bins. Cllr Comerford offered to get them using his trailer. Cllr Ronson reported on the interim feedback from the questionnaire re. siting of new dog bins. However, this does not close until April and it was decided to wait for more submissions as uptake had been low.
- iv. Grounds Maintenance Contract: It had previously been agreed that the current contractor would be retained for another year and reviewed in 2017. In the interim, their new prices had been received and circulated. Cllr Mooney reported that this would mean approx a third more work for approx. 10% of the cost.

MOTION: to approve the price structure for the G.M. contract for 2016-17, PROPOSED by Cllr Mooney, SECONDED By Cllr Osborn and AGREED

C. Community Centre:

- i. Cafe: The final lease had gone to the Cafe and a deadline of 10/2/16 had been set for completion. Trading continued to be good with the new path proving popular for visitors from the park side.
- ii. Community Centre: The NHB would definitely happen and Cllr Comerford reported a possible final cost of £2.25 million for the new building. The sub-committee would be meeting shortly to discuss funding sources for the shortfall.
- iii. Maintenance: There were a number of maintenance jobs still outstanding on the Pavilion and the clerk had circulated 3 quotes for the work. After some discussion it was agreed to contract bid no 1 for the work

MOTION: To agree that bid 1 will be contracted to carry out the maintenance work in the Pavilion PROPOSED by Cllr Wyatt, SECONDED By Cllr Read and AGREED by majority.

Cllr Tubb opened up the floor for any further public questions: -

- Re. the NHP there was concern over the apathy displayed in the village towards planning matters and that shock tactics may be needed to get people to vote in the eventual referendum. Cllr Read stated that if there are not sufficient votes, the NHP will then have failed but at least the P.C. will have done its best to address planning in the village.

- There were the following suggestions for jobs for the community service team: Painting the youth club, staining of parish notice boards.
- The state of the pavements and verges on Aylesbury Road adjacent to Dayla, were reported as being covered in mud. The Clerk agreed to report this to Tfb.

16.018 Date of next Meeting

This will be held on March 2nd 2016 at 7.30pm

The meeting closed at 9.07pm.

Signed Date