

Minutes of the Meeting of Aston Clinton Parish Council - held on 7th October
2015 at 7.30pm
at Aston Clinton Parish Meeting Room

Present:

Councillors: -

L Tubb (Chairman)

S Beaumont

C Read

M Osborn

L Ronson

C Birch

A Mooney

T Comerford

P Hughes

Clerks: G Merry (recording), E Barry (assistant)

13 Members of the public

15.118 Council Matters

- i Cllr Mooney PROPOSED Cllr Tubb for the role of council chairman, SECONDED by Cllr Osborn and AGREED. The declaration of acceptance was signed
- ii Cllr Comerford PROPOSED Cllr Read for the role of vice chairman, SECONDED by Cllr Mooney and AGREED
- iii Cllr Birch PROPOSED Mrs Lesley Ronson to be co-opted onto the council, SECONDED By Cllr Read and AGREED. Cllr Comerford PROPOSED Mr John Eggesfield to be co-opted onto the Council, SECONDED By Cllr Hughes and AGREED. Cllr Ronson signed the declaration of acceptance and register of interest documents. The Clerk will arrange to collect these from Cllr Eggesfield.
- iv Committees: Cllr Read will approach Mr Disbrey to join the NHP Committee. Cllr Wyatt will also join the NHP committee. Cllr Ronson will remain on the Facilities committee and will consider where else she may be needed. The clerk will confirm with Cllr Eggesfield as to which committees he will join.

15.119 Apologies:

Apologies were received and accepted from Cllrs Wyatt, Eggesfield and Cllr Paternoster of AVDC.

15.120 Declarations of Interest:

There were no declarations of interest

15.121 To Approve the Minutes of the Parish Council Meeting held on 2nd September 2015.

The minutes were PROPOSED by Cllr Mooney, SECONDED by Cllr Birch, AGREED and SIGNED.

15.122 Public Participation

- i It was asked whether the council knew who was responsible for the continued temporary traffic lights at the Stablebridge Road junction, and how much longer would they be there. The Clerk agreed to make some enquiries.
- ii The Chairman was asked to speak louder.
- iii It was requested that the names of the new chairman, vice chairman and councillors be put on the website. The Clerk agreed to update.

- iv It was brought to the council's attention that an application for a development in Buckingham had been turned down by AVDC planning (14/02601/AOP), despite having only 16 letters of objection. Cllr Read agreed to look into how this had come about.
- v It was reported that large vehicles are still driving down College Road south, seemingly not knowing about the new gate. The Clerk agreed to contact Cllr Chapple of BCC about this.
- vi It was reported that the park sign at the entrance was mildewed. The Clerk stated that she was in the process of ordering new signage but if that did not happen soon, would arrange for the sign to be cleaned.

15.123 Clerk's Report

"We received a notice from Bucks highways that the Lower Icknield Way will be closed for approx. 1 night up to the London Road roundabout. They have not said which night but signs will go up in advance of the work.

Here in the office, we are pleased to announce that our new assistant clerk Elaine Barry has started and will have particular responsibility for Planning and Neighbourhood Plan matters, as well as liaising with the Cafe in the Park. Elaine works Mondays, Wednesday and Thursdays and I am here every day except Thursdays.

At the moment the Parish Council is in a planning phase, working on programming and budgeting for the next 6 months and into the next financial year. There will be a package of Park improvements, starting with new signage at the entrance and CCTV on the Pavilion roof, and then moving onto new play equipment and a picnic site for next summer. We are also planning for Remembrance Sunday which will be held on 8th November and the village Santa Float which will be held on Sunday 20th December.

Finally, the Parish Council has been truly saddened by the loss of one of our skateboarders Ben Roberts. There wasn't a single day last summer when I didn't look out of my window and see Ben on our ramps, out in the sun with his friends, and he will be truly missed. The Parish Council has decided to install a new bench next to the skate park, with a plaque in Ben's memory as our tribute to someone who loved our park."

15.124 Finance and Staff Committee

- i Month-End Report: Cllr Beaumont reported that the Finance and Staff Committee was still establishing financial checking arrangements and asked all committees to predict their spending to year-end. The auditor would be asked back to assist with regulating the accounts to year-end. Cllr Beaumont and the Clerk are working on new forecasting information with a view to planning the precept. The list of outstanding invoices were presented and discussed (see appendix 1)

MOTION: To agree that the Clerk pay the outstanding invoices, PROPOSED by Cllr Beaumont SECONDED by Cllr Osborn and AGREED.

- ii Precept: Cllr Beaumont reminded Committee chairs to look at their expenditure this year and from that plan expenditure for 2016-'17, as the F&S committee would need this information for the November meeting.

- iii Equality and Diversity Policy: It was reported that the council did not have a policy and must have one in place. Sample policies had been presented and discussed at the F&S committee meeting. The Clerk had circulated the recommended policy for approval. (See website)

MOTION: To approve the recommended Equal Opportunities and Diversity Policy PROPOSED by Cllr Mooney, SECONDED by Cllr Tubb and AGREED.

- iv Expenses Policy: It had been agreed to implement an expenses reimbursement policy with a view to attracting membership from the broadest of backgrounds and circumstances. Sample policies had been discussed at the F&S committee meeting and a policy had been recommended and circulated. (See website)

MOTION: To approve the recommended Expenses Scheme to be adopted by the Council, PROPOSED by Cllr Read, SECONDED by Cllr Comerford and AGREED. The Clerk agreed to post both policies on the website.

15.125 Planning Committee:

- i Cllr Read reported as follows: -
 - 15/02569/AOP: Long Horn Farm, 75 dwellings: Council had objected
 - 15/02665/AOP: Old Rectory Farm, 4 dwellings: Council had objected
 - 15/00208/APP: Woodgate House: Council had requested a reduction in dwellings but AVDC had approved all 7.
 - 24-26 London Road had been refused due to the incursion into the countryside.
 - Lower Icknield Way, extension: No objection
 - Park Farm: A public consultation event had taken place where it was reported that up to 40 dwellings may be applied for. There was currently an 'Intention to Submit' from the developer and they had asked to meet with the planning committee who would be agreeable to a meeting.
 - Cllr Read had attend Transport for Bucks consultation meeting re. budget priorities. It had been stated that complaints should be uploaded onto the TfB website and if sufficient complaints were received, they would respond. The matter of noise form the by-pass had been raised but there had been little interest. Buckland Parish Council are planning to launch a legal challenge to Bucks highways, due to the promised noise-reduction funds being diverted elsewhere.
 - Requests for TPOs for the 2 trees next to 16 Green End Street, where the homeowner had asked to remove them, had been declined. The homeowner was now asking to remove one of the trees. Cllr Tubb stated that if it is Parish Council land, we must still object. Cllr Read agreed to check with the Land Registry as to who owned the land.
 - Cllr Beaumont reported that a resident had complained that a footpath was continually blocked by fencing from the Chapel Drive building site. Cllr Read agreed to liaise with the site manager.
- ii Neighbourhood Plan: Cllr Read had attended the AVDC NHP briefing where the benefits of continuing with NHPs had been emphasised. There had been a successful launch event for our own NHP, gaining over 600 comments which were currently being collated. The next stage would be a village questionnaire. Cllr Read asked for volunteers for subject areas such as housing, leisure etc. and requested that interested persons contact him.

- iii Street Naming: AVDC Street Naming Dept. and the developer for the Chapel Drive houses had requested a name for the new road which council had not supported. It had been suggested that 'Gordon Smith Close' would be a better choice, after a local resident who had dedicated his life to cleaning up the village. The Chairman invited Mr Just to speak about Gordon Smith and there was general agreement that his would be a fitting street name for the village.

Motion: to agree the naming of the road for the new development off Chapel Drive as 'Gordon Smith Close' PROPOSED by Cllr Mooney, SECONDED by Cllr Beaumont and AGREED.

15.126 Facilities Committee

- i. Grounds Maintenance: The churchyard was in need of some extra maintenance work particularly pruning low branches and trimming around gravestones. Cllr Mooney stated that next year's Ground Maintenance specification will contract the churchyard work separately, enabling smaller local companies to bid if they wish.
Sports and Recreation: Cllr Mooney reported that the S106 funding had been applied for re. the park improvements. An access path would be installed to allow for wheelchair access to the proposed new amenities.

MOTION: To agree to carry out tidying and pruning work in the churchyard as per quote PROPOSED by Cllr Tubb SECONDED by Cllr Birch and AGREED. Using preferred grounds maintenance contractor.

- ii. Park: A working party has been formed to look at plans for the play park, with potential emphasis on provision for younger children. The recommendations of the inspector are being implemented, although the Clerk had not yet received quotes for painting the equipment. The need for a shed for the wheelie bins had already been agreed. The Clerk had circulated details of 3 quotes received for building the shed. Cllr Mooney talked through the quotes.

MOTION: to agree which contractor to use for the bin enclosure, as per quotes. It was PROPOSED to use contractor no. 1 on the list, PROPOSED by Cllr Mooney, SECONDED by Cllr Tubb and AGREED. The clerk would arrange for capacity for 2 further bins.

Defibrillator: Cllr Beaumont talked through the costings and the reason for the chosen supplier. Cllr Mooney explained that the Facilities committee was planning a second defibrillator for the park in case of emergency for park users. This would be funded from the proceeds of the grounds equipment sale.

MOTION: To finance the defibrillator (joint project with the school) from P.C. funds. Should the Gib Lane funding not be successful, PROPOSED By Cllr Mooney, SECONDED by Cllr Osborn and AGREED.

MOTION: To agree to install a second defibrillator for the park from the proceeds of grounds equipment sales PROPOSED By Cllr Mooney, SECONDED By Cllr Osborn and AGREED.

- iii. Community Centre: Cllr Comerford reported that the deadline for the NHB funding application had been met and included full designs/plans, and costings for a new community

centre with all user-group requirements met. Fine-tuning would now take place and several sources of funding would be needed, with a planned timescale of 2 years from now for completion. There was a need to inform the public that a percentage of the proceeds from Your Café in the Park goes back onto the Community Centre fund. Sources of funding were discussed such as Premier Football League fund, S106 funds and long-term, low-interest borrowing. The Committee are positive about achieving their goal.

15.127 Items for Next Meeting

Cllr Mooney requested that council re-visit the funding and support for amenities and leisure provision in the 'Chilterns' development.

The Chairman then allowed comments from the public: -

- i With regards to the questionable acquisition of land in Putnam's Drive, it was requested that Cllr Read access information via the land registry.
- ii It was requested that the council is fully represented at Remembrance Sunday. The Chairman confirmed that several councillors will be attending.

15.128 Date of next meeting

Wednesday 4th November 2015 at 7.30pm

The Chairman closed the meeting at 8.40pm

Signed Date

O/S INVOICES TO BE AGREED

			less VAT	VAT	Total
26-Jul-15	Shaping Communities	NHP Consultation	882.8	0	882.8
31/08/2015	E Sharp Electrical	Lampost - bulb replacement x 2	169.04	33.8	202.84
04/09/2015	Fire FM	Risk assessment - Pavilion	250	50	300
04/09/2015	Fire FM	Risk assessment - Office/YC	250	50	300
03/09/2015	Buckland Landscapes	Extra Churchyard cuts	1125	225	1350
04/09/2015	Buckland Landscapes	Monthly site maintenance	522.5	104.5	627
07/09/2015	Viking	Office Chair	23.27	4.65	27.92
08/09/2015	Buckland Landscapes	Q4069 Car Park & ACL30	540	108	648
08/09/2015	Buckland Landscapes	Q4161 Drive repairs	570	114	684
08/09/2015	A.C. School	Flyer Ad for NHP	7	0	7
11/09/2015	H Phipps	Knee Rail repair	80	0	80
14/09/2015	Aylesbury Lock and Key	Office door lock	263	52.6	315.6
14/09/2015	D J Cleaning	Toilet Paper - Public toilet	30	0	30
16/09/2015	M J Electrical Engineering Ltd	Youth Club - light repair	94.28	18.86	113.14
17/09/2015	Buckland Landscapes	Mole damage/mow/Weed&feed Removal of concrete dangers/board	3206	641.2	3847.2
27/09/2015	4D Property Services	Bins/Toilet clean	465	0	465
30/09/2015	Eamonn McGoldrick	Office Clean	180	0	180
30/09/2015	M Havasova	Various invoices NHP Launch items	15	0	15
24/09/2015	Alec Just	Annual Insurance	440.02	71.9	511.92
26/08/2015	Came and Company	Launch project plan	1635.89	0	1635.89
26/10/2015	Shaping Communities		200	0	200
TOTALS			9112.91	1474.51	10587.42

O/S DIRECT DEBITS

24/09/2015	AVDC	Election Expenses	145	0	145
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RECEIPTS - SEPT.

10/09/2015	Regiment Fitness	6 Month permit	£ 150.00		
25/09/2015	Haddon & James	Sale of Grounds Equipment	£ 5,174.30		
29/09/2015	AVDC	Precept - 2nd installment	£ 74,683.50		
Sept Total Receipts			£ 80,007.80		