

Minutes of the Meeting of Aston Clinton Parish Council - held on 3rd June 2015
at 7.30pm
at Aston Clinton Parish Meeting Room

Present:

Councillors: -

N Savigar (Chairman)

J Savigar

A Mooney

Beaumont

L Tubb (Vice Chair)

P Wyatt

C Birch

C Read

S

Clerk: G Merry

15 Members of the public

In attendance: Cllr C Paternoster (AVDC)

15.072 Apologies.

Apologies were received and accepted from Cllrs Comerford (ACPC), Collins and Chapple (AVDC)

15.073 Declarations of Interest.

There were no declarations of interest

15.074 To Approve the Minutes of the Parish Council Meeting held on 13th May 2015

The minutes were PROPOSED by Cllr Tubb, SECONDED by Cllr J Savigar AGREED and SIGNED.

15.075 Matters Arising

- i. Request from Bucks Girl Guides for a donation to BucksFest 2015: It was agreed to bring a Motion under Standing Orders 26, 11 and 10 in order to meet the Guides deadline for an answer. It was discussed that this matter falls under the rules for S137 donations at £7.20 per person x 8 Aston Clinton Guides who will be attending.

MOTION: To agree to donate £57.60 to support 8 local guides/leaders to attend BucksFest 2015, PROPOSED by The Chairman, SECONDED by Cllr Read and AGREED.

15.076 Public Participation

The Chairman explained that at the previous meeting, he had not given a member of the public a full enough answer to a question re. due diligence checks on the former tenant of the Pavilion (Hub). He has since contacted the person to follow-up on his question.

- i. It was enquired whether Council had considered a previous request to work more closely with Green Park. The Chairman responded that there had not been time but this would be kept on the agenda.
- ii. It was asked whether the Council has a mechanism for knowing how much S106 money is available, in the light of new CIL requirements. The Chairman responded that the P.C. knows how much is there and has been advised of the new process by the relevant AVDC officer.
- iii. It was asked whether the Council has decided how it is allocating this money. Cllr Read responded that the Council has already put a formal marker down for the Brook St/College Rd South S106 money, should that development be built.
- iv. It was stated that the Council will need a 'shopping list' without which the developers may in future be entitled to the money back after 10 years has elapsed. It was agreed to give an update at the next meeting.
- v. It was questioned what will be the cost and also the benefit of the land swap to be discussed on this agenda. The Chairman stated that this will be explained at that point.

- vi. It was questioned what the Council can do regarding the amount of new developments in the village and the limitations in the current infrastructure. Cllr Read explained that the NHP is addressing the issue of capacity at the doctor's surgery and the village school. Cllr Beaumont stated that the Headteacher of the school is willing to discuss the school's capacity with Cllr Read. A member of the public offered to obtain the published norms of how patient/doctor ratios are calculated. Cllr Paternoster will meet with Bucks CC's new member for education, to discuss how school numbers are projected but she felt that BCC needs to ask for greater sums from developers.
- vii. It was asked whether the Council is aware of the New Homes Bonus and the Chairman responded that it was and will be applying this year.

15.077 Clerk's Report

All Parish councillor's contact numbers and email addresses are up on both the website and on the noticeboard. Councillors have stated they are happy to hear from people. The best way to contact the clerk is via email as she is part-time and not always here to answer the phone. Emails should state the nature of the problem along with name and contact details. It might be helpful to research whether the issue falls under the Parish Council's responsibility or under another authority as the P.C. gets complaints about issues which it does not have the authority to deal with. E.g. Cutting of road sides and verges (BCC).

There is now a Parish Council Facebook site for broadcast purposes.

The clerk has had 2 applications for co-option onto Council and these will be discussed at the next meeting, along with any new ones. The Clerk is still unable to send emails to btinternet accounts but has discovered that the problem is with BT.

Companies House have issued notice that The Hub (Aston Clinton) Ltd will be dissolved 3 months from 2nd June and struck off their register.

15.078 Correspondence Received

The Clerk circulated the following 4 items of correspondence to members: -

- i. NHS South Central Ambulance Service re. Community First Responders Course
- ii. Headteacher, Aston Clinton School re. Possible shared cost/use of defibrillator
- iii. Webb Associates, P.R. Company for Taylor Wimpey re. Voucher prizes for winners of street-naming competition and photo opportunity
- iv. Copy of email sent by local resident to David Lidington re. affordable housing for local young people

15.079 Finance and Staff Committee

- i. The Chairman reported that Cllr Beaumont had been made chair of F&S with himself as vice chair. The F&S committee had felt that financial reporting could be streamlined into running and programme costs. This would focus discussions re. future plans for the village and what money would be available. The Chairman ran through a list of other funding sources for the P.C. to consider, although some may be suited towards smaller user groups whereby the P.C. plays an advisory role.
- ii. Outstanding payments as follows were approved for payment – PROPOSED by Cllr Mooney, SECONDED by Cllr Birch and AGREED.

Finances to be agreed at the June meeting of ACPC				
<u>Date Paid</u>	<u>To whom</u>	<u>For</u>	<u>Amount</u>	
<u>Paid recently</u>				
20th May 2015	AVDC	Eurobins	£714.30	DD
20th May 2015	British Gas	New Car Park Lighting	£2.37	DD
<u>DDs Due</u>				
31st May 2015	BT	Internet Services	£65.76	DD
5th June 2015	AVDC Business Rates	Monthly Charge for Pavilion	£302.93	DD
<u>Invoices Due</u>				
June	DJ Cleaning Services	Commercial clean of Pavilion	£210.00	Inv
June	Buckland Landscapes	Churchyard, Fountain, Weed spray footpaths	£861.00	Inv
June	Beacon Alarms	Annual Alarm Contract - Pavilion	£872.40	Inv
June	Buck CC Legal	Legal Charges re. Boundary Dispute	£64.80	Inv
June	E McGoldrick	Bins, Litter, Toilets - May	£150.00	Inv
June	M Havasova	Office Clean - May	£20.00	Inv
June	Ohm Sweet Ohm	Electrical Inspection - Pavilion	£370.00	Inv
June	The Odd Job Man	Play Park and Trim Trail Repairs	£1,008.00	Inv

Staffing Sub-Committee: It had been identified that the Clerk's workload was untenable and a part-time assistant would be needed. A 16-hour contract had been proposed with a formal recruitment process being applied.

Motion: To approve the recommendation to recruit an assistant parish clerk was PROPOSED by The Chairman, SECONDED by Cllr Mooney and APPROVED, subject to satisfactory budgetary analysis to be presented to the next meeting.

15.080 Planning Committee

Cllr Read had been elected chair and Cllr Tubb vice chair. Two members were co-opted - Mr J Watson and Mr T Winterbottom. A communication had been sent to AVDC by the previous chairman asking for further information re the schooling and health provision for Aston Clinton. A reply was received and a meeting held with councillors Paternoster and Chapple. Health and education provision needed to be resolved within the NHP, but with constructive advice and comments incorporated from AVDC.

Small applications: Rookery House, no objection. 9 Putnam's Drive, no objection.

Removal of two trees on council land adjoining 16 Green End St. It had been resolved that these trees were to remain and a letter sent informing the resident of this decision.

Large applications:

- A flyer was circulating around parts of the village proposing a development in College Rd South. It was decided that a letter from the P.C. be sent to the developer stating our objection as this is not yet a full blown application.
- The application for fifty houses with access from 93 Aylesbury Rd was deemed to be unsustainable and a full objection to be drafted by Cllr Read.

Stablebridge Road: The request from Taylor-Wimpey for the P.C. to adopt the play and amenity area within the development on Stablebridge road. It was agreed that the council did not wish to take this on and that a letter be sent advising this.

Neighbourhood Plan: A short update on the NHP was given by Cllr Tubb. This outlined the progress to date and the desire to accelerate the plan as much as possible. This will be assisted by Cllr Paternoster especially in regard to communication with AVDC. The NHP was acknowledged as being of the utmost importance to the village.

15.081 Facilities Committee

i. Report from Facilities Committee:

The first meeting of the new Facilities Committee had been held on 23 May 2015. Cllr Mooney was elected Chairman with Cllr J Savigar as Vice Chairman.

Sale of Redundant Grounds Equipment: The ride-on mower had been sold for £500. The disposal of the remaining equipment in the compound would be discussed by the Grounds Maintenance Sub-Committee, to produce a recommendation to the Facilities Committee.

Churchyard: There have been a number of complaints about the cutting of the grass in the Churchyard. This will be discussed at a meeting to be arranged between representatives of the P.C. and The Church to establish an affordable and satisfactory way forward.

Footpaths: Maps detailing all of the footpaths in the greater area of the village have been posted on the P.C. web site. This will facilitate any queries regarding a footpath to more readily identify where the problem is, which in turn will lead to a speedier resolution. It was agreed that the Grounds Maintenance Sub-Committee will take a dedicated look at the issues with footpaths.

Security: The question of security in the Park was discussed, particularly the increasing incidences of antisocial behaviour. It was agreed that the Council will seek advice and guidance on appropriate measures and equipment such as CCTV that would improve security and deter vandalism in the park.

Park: The P.C. has started a programme of weed control around the fitness equipment and underneath the park benches. The badger territorial latrine by the play park is being dealt with.

Community Centre: a draft "Invitation to Tender" has been put together for architects to carry out a feasibility study for a new Community Centre. A separate sub-committee has been established to handle this. There is some urgency as there is a September deadline for the New Homes Bonus scheme which would be used to assist in the funding of this project, should it go ahead.

ii. Boundary Issues:

The Chairman outlined the history of the boundary dispute which had led to a settlement with the neighbouring property. He identified the area in question as being next to the weir by the pond, and that the land exchange had already been agreed. It was now for the P.C. to formally approve the decision and the P.C. does not envisage there being any further costs. The neighbour confirmed that he is responsible for debris and water clearance in this part of the stream and will accept reports on this from the public. The P.C. is responsible for the weir and also has liability for risks associated with the weir and pond.

MOTION: That council approves the proposed land swap plan for the boundary between Aston Park and Old Rectory Farm, PROPOSED by Cllr Read, SECONDED by Cllr Wyatt and AGREED.

iii. Pavilion:

Discussion had taken place with the Council's preferred bidder regarding their proposal for the occupancy of the Pavilion. In response to feedback from the community, the preferred bidder will be applying for a licence for the sale of alcohol, and installing a bar in the large room to enable the sale or provision of alcohol when it is hired out for functions. Following this, the P.C. has issued a letter of intent, stipulating the terms and conditions that would enable an agreement between the 2 parties to be implemented. Both parties have agreed to maintain confidentiality for the time being. This matter is now with the legal teams representing each party. Every effort will be made to try and get the premises open for the Colts Fun Day on 5 July. However, the P.C. will not be concluding the legal process until all due diligence checks are completed.

15.082 Any Other Business

- i. Cllr J Savigar wished to put the matter of dog waste bins back on the agenda
- ii. Cllr Read will bring the matter of churchyard maintenance to the Facilities Committee

The Chairman then allowed comments from the public: -

- i. The large number of pot holes on the main road were highlighted and the clerk agreed to speak to BCC
- ii. It was asked why churchyard maintenance did not include the Baptist church. Cllr J Savigar explained that the definition was for closed graveyards only.
- iii. It was asked how the P.C. intends to present their specification for the proposed community centre to architects. The Chairman explained that the village survey had produced data which had given guidance. Subsequent meetings with several village user-groups pointed towards a strategy with which to make the initial approach to architects.

15.083 Date of next meeting

Wednesday 1st July 2015 at 7.30pm

The Chairman closed the meeting at 8.40pm

Signed Date