

Minutes of the Finance and Staff Committee of Aston Clinton Parish Council -
held on 27th September 2016 at 7pm
at Aston Clinton Parish Meeting Room

Present:

Councillors: -

P Hughes (chairman)

M Osborn

L Tubb

R Stewart

Clerk: G Merry

No Members of the public

16.068 Apologies:

Apologies were received and accepted from Cllr Ronson.

16.069 Committee Membership/Staffing Sub-committee

Cllr Stewart joined the Committee with particular interest in the Staffing Sub-committee, PROPOSED by Cllr Tubb, SECONDED by Cllr Osborn and APPROVED.

16.070 To Approve the Minutes of the last Meeting held on 31st August 2016

The minutes were agreed and signed.

16.071 Declarations of Interest:

There were no declarations of interest

16.072 Public Participation

There were no items

16.073 Financial Situation Reports

- i The Clerk presented the month-end accounts which showed a total income for the year to-date as £186,406 and the total expenditure as £114,700. The clerk had been advised that the second instalment of the precept would be paid that week. Cllr Hughes explained the precepting process.
- ii Status of Budgets: Budgets were broadly on target with 93% of income received with 65% of expenditure spent. However, the new accounting reports are showing some duplicated budgetary areas. The clerk was asked to contact the software company and have these adjusted to make better sense. The clerk agreed to chase up the matter of the turnover rent payment from the café.
- iii Payments to be agreed: The Clerk presented the list of outstanding invoices. The outstanding invoice to Gravity skateparks was discussed. It had been agreed by the Facilities Committee, via email to pay it but withhold £10,000 until the remedial work promised by the contractor, was carried out and judged to be an adequate solution to the pooling problem. This course of action was agreed by this committee.

MOTION: It was agreed that all other invoices were approved for payment, PROPOSED by Cllr Hughes, SECONDED by Councillor Tubb and AGREED.

16.074 Unitary Authority Status

A report had been received from Bucks CC on their plans for unitary authority transition. Cllr Tubb had been monitoring the situation and had expressed regret that the parish councils had not been consulted more. She also felt that the inevitable redundancies had not been properly costed in the

proposal. It seemed that the county council had made its mind up and was presenting a 'fait accompli'. Cllr Hughes stated that AVDC are preparing their own proposal, and he felt would deliver services to a better standard. The only reference to parish councils in the BCC report stated: -

Single voice – speaking up on behalf of residents, businesses and partners

• *More local – delivering an innovative locality based structure built on the ambition of our **town and parish councils** who are leading the way both locally and nationally, and new, legally constituted **Community Boards** with decision making powers*

• *Better quality – improving the quality, cohesiveness and accessibility of services, with local delivery enabled by a network of multi-agency **Community Hubs***

• *More efficient – moving **£18m** of council tax payers money each year away from management overheads and investing it in priority, front line services*

16.075 Insurance Update

The council's insurance broker had obtained 3 quotes on the PC's behalf as follows, and this fulfilled council's statutory obligations in this matter: -

- Aviva £1617.88
- Hiscox £2628.79
- Ecclesiastical £2887.68

Cllr Tubb had checked that all covers were adequate and it was agreed to recommend the Aviva package to full council.

16.076 Molique Aubrey Charity

Council had previously agreed to allocate a sum of S106 money to refurbishing the village Fountain and Trough. AVDC's S106 officer had indicated that to qualify for the money, the area should be seen as a public open space similar to small, leisure garden area. It was necessary now to discover some of the history of the monuments and the connection to the Molique-Aubrey charity for which there is also a small sum in an account. The charity deeds were circulated and Cllr Stewart offered to take on this project.

16.077 Terms & Conditions for Orders under £1000

Cllr Tubb had drawn-up and circulated a template contract for smaller orders (£250-£1000). The document was approved subject to a proof-read and the addition of a signature page. The clerk agreed to carry this out and the contract would be recommended to full council.

16.078 Date of next meeting:

Monday 31st October 2016 at 7pm (PLEASE NOTE CHNAGE OF DATE)

Signed Date