

Minutes of the Finance and Staff Committee of Aston Clinton Parish Council -
held on 21st October 2015 at 7.00pm
at Aston Clinton Parish Meeting Room

Present:

Councillors: -

S Beaumont (Chairman)

P Hughes

C Birch

A Mooney

M Osborn

Clerk: G Merry

No Members of the public

15.069 Apologies:

There were no apologies

15.070 To Approve the Minutes of the last Meeting held on 23rd September 2015

The minutes were agreed and signed.

15.071 Declarations of Interest:

There were no declarations of interest

15.072 Public Participation

There were no items

15.073 Financial Situation Reports

- i The Clerk presented the month-end accounts. Receipts for October amounted to £3020 and payments for the month stood at £18,818 with a further £5719 in o/s invoices to be agreed. Status of individual budgets: The Clerk presented a new spreadsheet with figures for this year's budget, this year's spend to date and projection up to year-end. Forecasting for next year still needed to be done and the clerk reiterated the need to have figures from committee chairmen. It was discussed that a surplus is predicted and that it was now important to implement work programmes that had been planned or risk the surplus being too large at year-end. It was agreed to put the following for approval at the PC meeting: Overspill parking, new park signage and footpath clearance. The clerk felt that although the precept had been raised this year, this was the amount it took to run the parish properly.
- ii Payments to be agreed: The list of payments was AGREED, PROPOSED by Cllr Mooney, SECONDED by Cllr Hughes.

15.074 Sources of Income

- i Grantscape: It had been confirmed that our application is the only one from Aston Clinton but we would be ordering the defibrillator anyway as agreed. Cllr Beaumont agreed to assess the insurance packages involved and to check that the school governors are happy with the planned siting. Cllr Beaumont would present options for insurance to the PC meeting.
- ii No rent had been received from the Café and the Clerk agreed to chase this up.
- iii S106: there had been no progress as the officer at AVDC seemed to require increasing amounts of documentation. The clerk was advised to approach the district councillors if this continued.

15.075 Precept Planning

The clerk reiterated the need for forecast figures and Cllr Mooney responded that the Facilities Committee are in the process of preparing their budgets for next year. A play park working group had been established and would be planning for short and long term provision in the children’s park. Cllr Osborn stated the need to wait for the outcome of this process before committing to any purchases. The group would hope to be able to start some projects before the end of this financial year, particularly with regard to equal access. The clerk suggested asking Mr Plowman to come in and discuss how he had approached precept calculation last year and all agreed. Cllr Hughes advised the clerk to double-check with AVDC the process for precept calculation.

15.076 Staffing Sub-committee

- i. Cllr Birch stated this this sub-committee needed new membership and it was agreed that Cllr Mooney would join, PROPOSED by Cllr Hughes, SECONDED by Cllr Osborn and AGREED. The clerk would arrange a meeting in the coming weeks for preferably a Wednesday afternoon.

15.077 Date of next meeting

This will be on Wednesday 25th November 2015 at 7.00pm

The meeting closed at 8.30pm

Signed Date