

ASTON CLINTON PARISH COUNCIL
ASTON CLINTON PARISH MEETING ROOM, LONDON ROAD,
ASTON CLINTON.

 **01296 631269**

 **parishcouncil@astonclinton.org**

You are hereby summoned to attend a Meeting of the Finance and Staffing Committee on
Wednesday 25th May 2016 at 6.30pm in the Parish Council Meeting Room.

AGENDA

- 16.029 Apologies**
- 16.030 Minutes - To approve the minutes of the last meeting**
- 16.031 Declarations of Interests**
- 16.032 Public Participation**
- 16.033 Governance**
- i. Election of Chairman and membership of staffing sub-committee
 - ii. Adoption of new Financial Regulations 2016
 - iii. Credit references
- 16.034 Financial Situation Reports**
- i. Month-end report May. 2016
 - ii. Budget Status
 - iii. Payments to be agreed

MOTION: To agree to recommend payment of invoices to full council

- iv. Arrears – review of arrears from The Hub (Aston Clinton) Ltd

MOTION: To agree a course of action over the arrears from the former tenant of the Pavilion.

- 16.035 Annual Return**
- i. Review of Auditor's Report
 - ii. Review of Annual return: figures and governance statement
 - iii. Approval of Risk Register and Asset Register
 - iv. Approval of variable direct debits
 - v. Approval to pay salaries by BACS

MOTION: To approve the Annual Return and Governance Statement and recommend to full council

- 16.036 Report into Procurement of MUGA**

MOTION: To agree the contents of the report and to recommend that full council bring retroactive motions as follows:-

- That council agreed not to tender out the project
- That council reviewed 3 quotes and agree on the successful one

16.037 **Date of next meeting**

Gillian Merry
Parish Clerk
5/20/16

MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND ALL MEETINGS