

Minutes of the Facilities Committee of Aston Clinton Parish Council, held on  
26<sup>th</sup> August 2015 at 7pm  
at Aston Clinton Parish Meeting Room

Present:

Councillors: -

A Mooney - Chairman

P Wyatt

C Birch

L Ronson

S Beaumont

T Comerford

L Tubb

Clerk: G Merry

2 members of the public

**15.079 Apologies:**

Apologies were received and accepted from Cllr Read

**15.080 Declarations of Interest:**

There were no declarations of interest

**15.081 To Approve the Minutes of the Facilities Committee held 8<sup>th</sup> July 2015.**

The minutes were approved and signed.

**15.082 Public Participation**

- i. Mrs Ronson advised that the compound office roof had leaked in the recent rain. Mr Ronson will investigate and report back
- ii. Mrs Ronson reported one allotment holder who is in breach of tenancy agreement. The Clerk agreed to deal with this.
- iii. Mrs Ronson confirmed that whenever overflow parking had been needed, she and Mr Ronson had supervised it.
- iv. Mrs Ronson reported that suppliers had not been clear on the brief for the allotment fencing work. The Clerk advised that the matter of the fencing was being reviewed.

**15.083 Sports and Recreation**

- i S106 wish list priorities: The Clerk and Cllr Mooney had prepared a table of projects with details of quotes and current achievability. It was discussed that not all projects would be feasible as quotes had not yet been collated. It would be assumed for the time being that the 2 projects with funding applications pending (CCTV and defibrillator) would be covered by that funding and the Clerk would pass on all Gib Lane information to Cllr Beaumont. There was agreement to make applications for short-term projects to enhance the park. The Community Centre would be top priority but the MUGA, 2 skatepark additions (half pipe and grind box) and new picnic area, could all be achieved from the Stablebridge Road monies. The Clerk and Cllr Mooney talked through the recommendations. The Stratford Close money would most likely be earmarked to the Community Centre.

**MOTION:** To agree the priorities for projects funded by S106 monies for short-term action. It was agreed that the MUGA, 2 skatepark additions and picnic area would be applied for

against the Stablebridge Road money, PROPOSED by Cllr Wyatt, SECONDED by Cllr Birch and AGREED.

It was agreed to cost the picnic area once the ground had been cleared and assessed. The Clerk agreed to contact AVDC's S106 officer with the decisions.

- ii Play Park Surfacing: Cllr Birch talked through the need for new play bark in the playground and had obtained 3 quotes which she circulated. Cllr Comerford suggested asking the proposed MUGA supplier to supply, deliver and install the bark in return for the MUGA contract. Cllr Birch agreed to enquire.

**MOTION:** To agree to purchase play quality bark for the play area based on the most reasonable quote received, PROPOSED by Cllr Tubb, SECONDED By Cllr Beaumont and AGREED.

Rubber Mulch: Cllr Mooney had identified that the Slide, 'Puss in Boots' and 'Witches Hat' would need their surfaces replacing and a quote had been received of £14,995 + VAT. It was decided to leave his on the agenda with a view to looking at the budget again towards the end of the year.

- iii Low Walking Ropes: These were worn and would need replacing. The Clerk had received widely varying quotes and it was agreed to seek the advice of the inspector who would be in the area shortly. Cllr Birch would oversee this visit.

**MOTION:** To replace the low walking ropes based on advice received from the inspector PROPOSED by Cllr Birch, SECONDED By Cllr Wyatt and AGREED.

#### **15.084: Grounds Maintenance**

- i Autumn/Winter Programme: Cllr Mooney explained that no maintenance work had been carried out in the previous year and he had obtained quotes for clearing footpaths, cutting back the boundary, tidying public area etc. There was agreement that the Clerk could action these as they had were already agreed on the Grounds Maintenance programme.
- ii Devolution: There is to be a further escalation of BCC's devolution policy to now include transportation. It was agreed that Cllrs Mooney and Wyatt would attend the LAF meeting on September 18<sup>th</sup> to find out more.
- iii A youth group from Kent would be visiting the village in October. They had asked to do some community work whilst here and the following list of jobs was suggested: Village litter pick, cleaning war memorial and raking of play bark in playground. The Clerk would contact them with Council's approval for the visit.
- iv Overspill Parking: Cllr Mooney explained how this has been operating on the busier summer days in the Park but expressed concern that cars driving onto the Park presented a potential risk to the public. He outlined an idea for moving the current knee-rail to encompass the overspill area so that it would become an 'official' parking area for future busy days. Cllr Mooney will obtain quotes for this. It was also suggested that Green Park could be asked to provide overflow parking for event days, making use of the gate between the 2 parks.

- v London Road Footpath: The footpath between the western end of the Park and Old Rectory Farm was in an unkempt state and a quote had been obtained for clearing it.

**MOTION:** To agree to carry out work required to restore this footpath according to the quote received, PROPOSED by Cllr Tubb, SECONDED by Cllr Wyatt and AGREED,

#### **15.085 Community Centre**

- i Cllr Comerford reported that a progress meeting had been held with Your Café in the Park. The summer trade had been good and budgets were on-target. The lease has now been sent to the tenants and their comments are awaited. Although the 'Heads of Terms' was in place, the service from the Council's lawyers had not been acceptable.
- ii Building Maintenance: the Clerk reported that a Fire Assessment would be carried out the first week in September. Maintenance jobs would be scheduled in the autumn once the UTC and Community Payback had been in-touch.

Cllr Tubb left at 8pm

- iii Progress on Design for new building: Plans had been received from the architects with a further 2 revisions. Cllr Comerford has the Business Plan and New Homes Bonus application in-hand. It was agreed to freeze the footprint where it now stands for the purposes of meeting the NHB deadline. Cllr Comerford requested help on the appendices e.g. Finances, business modelling. The current design concept is currently being costed by a QS. The footprint is larger than the current Pavilion and may encroach on one of the football pitches. However, there will be a possibility of re-siting the pitch further south.

#### **15.086 Any Other Business**

Cllr Mooney urged all committees to consider their programme plans for next year with a view to adding-in to the precept calculation.

#### **15.087**

The date for the next meeting was set as Wednesday 23<sup>rd</sup> September at 7.30pm

The meeting closed at 8.20pm