

Minutes of the Facilities Committee of Aston Clinton Parish Council, held on 8th
July 2015 at 7.30pm
at Aston Clinton Parish Meeting Room

Present:

Councillors: -

A Mooney (Chairman)

P Wyatt

N Savigar

L Tubb

J Savigar (Vice Chair)

S Beaumont

C Read

Clerk: G Merry

1 member of the public

15.069 Apologies:

Apologies were received and accepted from Cllrs Comerford and Birch

15.070 Declarations of Interest:

There were no declarations of interest

15.071 To Approve the Minutes of the Facilities Committee meeting held 10th June 2015.

The minutes were approved and signed.

15.072 Public Participation

There were no questions

15.073 Grounds Maintenance:

- i. Community Payback: Cllrs Mooney and J Savigar will meet with a representative of Community Payback, part of the Probation Service who may be able to provide a working party of 6-7 people for a day. Footpath ACL 8 needs to be cleared and it is planned to hire a skip for items from the compound and then top-up with items from ACL8. The Pavilion also needs an external clean and patches of nettles in the Park could be cleared. Any other jobs should be highlighted to Cllrs Mooney and J Savigar ASAP.
- ii. Clearance of compound and sale of unwanted equipment: Cllr Mooney and Mr Loxley will meet a potential Auctioneer on July 14th for items identified for sale to be valued. There are several large paving slabs in the compound which are too large to be used. It was agreed to advertise these as 'free to collect'.
- iii. Footpaths: ACL 30 had been quoted by Buckland Landscapes as costing £405 to clear. Although the footpath restitution budget does cover this, it was discussed whether there was an alternative solution. E.g. whether to just use scalpings to restore ACL 30 or whether to tarmac. It was agreed that the Clerk would ask Buckland Landscapes if there were savings to be made by having this done at the same time as filling the pot holes on the entrance road.
- iv. The Brook: This now needs to be cleared. The Clerk agreed to enquire of both the Environment Agency and the Waterways if they undertake this work.
- v. Signage: The Clerk had ordered signs for the skatepark stating no admission of liability. It was agreed that the Clerk order 'No Dogs Allowed' signs for the play park. The Clerk had started discussions with 'Your Café in the Park' re. Park entrance signage and would be pursuing this. It was agreed to remove the noticeboard from the entrance with a view to putting up a public noticeboard on the Pavilion in due course.

- vi. Play Park Maintenance/improvement: Cllr J Savigar stated that some of the metal equipment in the playpark requires painting, as well as the 2 youth shelters (green and orange). The green one also needs re-perspexing.

Motion: To agree to obtain quotes for the repainting of the Play Park equipment, PROPOSED by Cllr J Savigar, SECONDED by Cllr N Savigar and AGREED.

- vii. Safety Flooring in Park: The play park was currently a mis-match of different types of flooring and there was S106 money available to replace this. Cllr N Savigar stated that it is possible to get path-type solutions that can be customised on-site.

Motion: To agree to obtain quotes for the provision & installation of safety flooring in the play park, PROPOSED by Cllr J Savigar, SECONDED by Cllr Tubb and AGREED.

- viii. Equipment for caretaker: The matter of Mr McGoldrick's contractual status would need a wider review and the motion was therefore withdrawn. Cllr Tubb agreed to discuss with the Clerk the best approach to Mr McGoldrick obtaining suitable insurance.

- ix. CCTV/Security: Cllr N Savigar had obtained quotes from Chubb (£10,000) and from Bucks CCTV (£2,500). Although Bucks CCTV's quote was lower it also offered a very practical proposal of a 360° camera, pole mounted from the apex of the Pavilion. Cllr N Savigar offered to obtain a third quote but would like to pursue the Bucks CCTV solution and suggested a visit to their office to view the equipment. He intends to apply to the LAF grant to help fund this purchase. He confirmed that the range would cover the car park area. It was discussed whether the PC should pay for ACFC's CCTV but decided that it would be better for them to stand alone in the same way as the Tennis and Bowls club do.

Motion: To agree the preferred supplier BUCKS CCTV for the provision of security cameras, PROPOSED by Cllr N Savigar SECONDED by Cllr Read and AGREED with 7 votes in favour and one abstention (Cllr Wyatt)

15.074 Plans

- i. S106 Wish List: Cllr N Savigar presented a list of items discussed so far and agreed to add the skate park half-pipe as discussed at the meeting with the user group. Cllr Mooney suggested instigating some short-term projects to show that undertakings had been achieved this year. Cllr N Savigar agreed to circulate a survey so that members could prioritise the various projects.

Motion: To agree to obtain indicative quotes for items on the wish list, PROPOSED by Cllr N Savigar SECONDED by Cllr Tubb and AGREED. Cllr N Savigar will work with the Clerk to obtain the quotes once the results of the survey are in.

- ii. Picnic & BBQ area: Cllr Mooney stated that if this is to be ready for next summer it would need to be started this autumn. Cllr J Savigar suggested the nettle patch between the 'beach'; and the play park would be the optimum site. Cllr Read cautioned that the barbecue area in Wendover Woods attracts a great deal of litter and it was agreed that the main focus would be the picnic area with only a small number of barbecues. Cllr J Savigar suggested asking the Forestry Commission for their experience of running the barbecue area

Motion: To agree to obtain detailed quotes for equipment and installation of barbeque & picnic area PROPOSED by Cllr Mooney SECONDED by Cllr J Savigar and AGREED.

- iii. MUGA (Multipurpose Games Area) for older children – possible siting and scope - use of latest S106 monies: This was discussed and it was suggested surveying the school to ask what equipment they would like to have in the Park.

Motion: To agree to obtain detailed quotes for provision and installation of a MUGA, PROPOSED by Cllr J Savigar SECONDED by Cllr Mooney and AGREED.

15.075 Sport and Recreation

- i. ACFC: The annual permit and cheque had been received without comment from ACFC. No additional charges would be made for the earlier start to the season. They have been asked by the sub-committee to put 'Private Property – Keep Out' signs on the All-Weather pitch, placed high-up to avoid vandalism. The club have shown the sub-committee pictures of the Perspex dug-outs they would like which have removable seats and will be bolted down. They intend to place them along the edge of the car park. Mike Dedman will obtain new goal-post sockets and install at their cost. These must be approved first by the sub-committee.
- ii. All Weather Pitch: ACFC have no plans yet for a new A.W.P. and are waiting on plans for the siting of the new Community Centre. Mrs Cozens will supply their insurance cover note to the Clerk. Cllr Wyatt stated that the onus is now on the football club to look after this facility. The timer for the lights for the A.W.P. will be put inside the compound but the switch will remain outside. ACFC is looking at grants for comprehensive new fencing for the A.W.P. with anti-climb coatings etc.
- iii. Colts Fun Day: Cllr Tubb read Mr Smith's posting on Facebook where he commends the partnership of the P.C. in the success of this event. There was general agreement that the event had been a great success with impressive clearing up afterwards.

15.076 Community Centre

- i. Update on Tendering process: Cllr N Savigar had shown 2 architects around with 2 others also interested. The Clerk agreed to have the packs ready for Saturday 11th July for the tenders to be opened and read, with the working party comprising Cllrs N Savigar, J Savigar, Mooney, Tubb and Comerford. Interviews for the preferred tenderer would take place weekend of 18th/19th July with a view to a recommendation going to the full P.C.in August.
- ii. Your Cafe in The Park – Update including progress on legal matters: both the Clerk and Cllr Tubb expressed disappointment that there was still no lease from the solicitor. Both are pursuing it. Monthly progress meetings are now due to be started, with Cllr Comerford designated to arrange the first one along with the Clerk. The Clerk will also arrange for the Premises license.
- iii. Building Maintenance – The Pavilion/ use of UTC: The Clerk had been in discussion with the UTC about using their apprentices to undertake some of the work, although this could not happen until September. The list includes, replacement of windowsills, replacement of external wood panelling, cleaning and weeding of paving area/pathway, painting the men's changing rooms and Ref's room
- iv. The Clerk to address the cost of equipping and maintaining the Pavilion toilets and arrange a straight 50/50 split with Your Cafe in the Park.

15.77 Any Other Business

- i. PAT testing: Cllr Beaumont advised that the school caretaker has offered to undertake this in exchange for a donation to the school.
- ii. It was questioned why the P.A. system needs to be permanently charging and agreed to store it in the compound, as space would be needed in the office for the new assistant clerk.
- iii. It was questioned why the verges on both sides of the road at the 'Christmas Tree Farm' had been killed. The Clerk agreed to notify BCC.

15.78 Date of Next Meeting – 12th August 2015

The meeting closed at 9.15pm

..... Chairman Date