

**ASTON CLINTON PARISH COUNCIL**  
**ASTON CLINTON PARISH MEETING ROOM, LONDON ROAD, ASTON CLINTON.**  
**☎01296 631269 ☒parishcouncil@astonclinton.org**

You are hereby  
summoned to attend a **Meeting of the Staffing Sub-Committee** on  
**Thursday 12<sup>th</sup> February 2015 at 4.00pm** in the Parish Council Meeting Room.

Issue date – 6<sup>th</sup> February 2015

**AGENDA**

**15.014 Apologies for Absence**

**15.015 Declarations of Interests**

**15.016 Minutes of Last Meeting**

**15.017 Matters Arising**

**15.018 Training**

- Discuss budget to be agreed by F&S Committee
- Discuss course attended and plan for next course
- Discuss progress of sessions with mentor

**15.019 Work Plan**

- Discuss progress with reviews and checks of documentation
- Discuss responsibility for financials after 1<sup>st</sup> April
- Discuss responsibility for website after 1<sup>st</sup> April
- Discuss requirement for overtime and change to working hours

**15.020 Current Issues and Concerns**

- Discuss amount of interference in working day and main offenders
- Discuss steps being taken and effectiveness to mitigate interference
- Discuss any issues about bullying and harassment

15.021 Any Other Urgent Business

15.022 Matters for Next Meeting

15.023 Date, time and venue of next meeting

*G. Merry*  
**Gillian Merry**  
Parish Clerk

<b>MEMBERS OF THE PUBLIC and PRESS ARE WELCOME TO ATTEND</b>		