ASTON CLINTON PARISH COUNCIL

ASTON CLINTON PARISH MEETING ROOM, LONDON ROAD, ASTON CLINTON.
☎01296 631269 **parishcouncil@astonclinton.org**

You are hereby
summoned to attend an **Extraordinary Meeting of** the **Parish Council** on
Wednesday 19th NOVEMBER 2014 at 7pm in the Parish Council Meeting Room.

Issue date – Thursday 13th November 2014

AGENDA

14.197 **Apologies**

14.198 **Declaration of Interests:**
For Councilors to declare any personal or prejudicial interests in the motions, in accordance with Standing Orders 7c and 7d.

14.199 **Parish Council Governance Documents**
Motion: That Council agrees to adopt the revised versions of Standing Orders, Financial Regulations and the Code of Conduct as updated according to current guidance.

Motion: That Council Agrees to adopt the Terms of Reference for the role of Chairman

14.200 **Parish Council Terms of Reference for Standing Committees**
Motion: That Council agrees to adopt the rationalised committee structure of just 3 Standing Committees, in accordance with current NALC guidance.

Motion: That Council agrees to adopt the Terms of Reference for the Finance and Staff Committee; Planning Committee; Facilities Committee.

14.201 **Parish Council Procedures**
Motion: That Council agrees to adopt the procedures defined in the Governance documents for: dealing with complaints; handling requests under the Freedom of Information Act; managing assets and risks; managing communication and engagement

14.202 **New Clerk**
That Council agrees to A.C.P.C. joining the S.L.C.C. and to funding the training of the Clerk in undertaking the ILCA course, as advised by Bucks SLCC.

MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND THIS MEETING

……..
Parish Clerk