

# Aston Clinton Parish Council

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You are summoned to attend the **Meeting of the Parish Council** on Wednesday 1st February 2017 at 7.30pm at the Aston Clinton Parish Meeting Room, London Road, Aston Clinton, HP22 5HL

**There will be a pre-meeting discussion at 7pm re. proposals for unitary authority status.**

## AGENDA

**17.014 To receive apologies for absence**

**17.015 For councillors to declare any personal and/or prejudicial interests in items on the agenda**

**17.016 To approve the minutes of the Parish Council meeting held on 14/12/16 December and 4/1/17**

### **17.017 Public Participation**

For members of the public to ask questions and raise any issues. The Public Participation should be for a period of no longer than 15 minutes, each person may speak for no more than 5 minutes. This section of the meeting is not required by law to be minuted.

### **17.018 Council:**

- i. Vacancy
- ii. Social media policy

**MOTION:** To adopt a social media policy as circulated

- iii. Reports from External Bodies

### **17.019 Clerk's Report**

### **17.020 Finance and Staff Committee:**

- i. End of month financial situation report
- ii. Approval of invoices for January

**MOTION:** To agree the clerk can pay the outstanding invoices

- iii. Budget forecast 2016-17 and recommended virements
- iv. Staffing

**MOTION:** To approve expenditure (up to £700) to include a new laptop and monthly I.T. support

### **17.021 Planning Committee**

- i. Planning Committee report
- ii. NHP report and progress

**MOTION:** To approve virement of up to £4000 to NHP budget and from which budget area

**MOTION:** To approve possible engagement of a Landscape Consultant

**MOTION:** To approve possible engagement of additional NHP consultant

- iii. Traffic scheme: update

#### **17.022 Facilities Committee: Update**

**MOTION:** To agree suitable leisure project(s) to assign S106 monies to - £163,386 (13/02508 – off Chapel Drive)

#### **17.23 Grounds Maintenance Sub-Committee:**

- i. Park: Bridges, football pitch, parking spaces

**MOTION:** To approve a supplier for the bridge repair work, based on 3 quotes presented.

**MOTION:** To approve a supplier for the soakaway work to top pitch, based on 3 quotes presented.

**MOTION:** To approve a supplier for the car park lining work, based on 3 quotes presented.

- ii. Churchyard

**MOTION:** To agree to second phase of pollarding, as previously contracted, by end of financial year

- iii. Allotments

**MOTION:** To approve installation of the new allotment fencing from parish council budget and to approve a supplier based on 3 quotes presented.

- iv. Scouts Request

**MOTION:** to agree to the scouts bringing in a container to be housed in the Compound

- v. Village Signs

**MOTION:** To agree to installation of new village signs according to costs received and presented

#### **17.24 Sports and Recreation Sub-Committee:**

- i. Skate Ramp

**MOTION:** To agree to continued withholding of £10,000 and to engage own contractor if necessary, to complete the work

- ii. Football

**MOTION:** To approve the request from ACFC to increase serving hours from half-time to 2.5 hours after end of match.

#### **17.25 Community Centre Committee:**

- i. Funding and timeframe update
- ii. Interim Survey results and continuation of survey

#### **17.026 Date of next meeting**

*G. Merry,*  
Parish Clerk  
27/1/17

**THE PRESS AND PUBLIC ARE WELCOME TO ATTEND ALL MEETINGS**