

Aston Clinton Parish Council

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You are summoned to attend the **Meeting of the Parish Council** on Wednesday 5th October 2016 at 7.30pm at the Aston Clinton Parish Meeting Room, London Road, Aston Clinton, HP22 5HL

AGENDA

16.91 To receive apologies for absence

16.92 For councillors to declare any personal and/or prejudicial interests in items on the agenda

16.93 To approve the minutes of the Parish Council meeting held on 7th September 2016

16.94 Public Participation

For members of the public to ask questions, raise any issues on items included on the agenda. Items not included on the agenda requiring decisions may be included on the next agenda. Please note the Public Participation should be for a period of no longer than 15 minutes, each person shall not speak for more than 5 minutes. This section of the meeting is not required by law to be minuted.

16.95 Council:

- i. Vacancy - Co-option process
- ii. Reports from External Bodies
- iii. Anthony Hall Committee

16.96 Clerk's Report

16.97 Finance and Staff Committee

- i. End of month financial situation report
- ii. Approval of invoices for September

MOTION: To agree the clerk can pay the outstanding invoices

- iii. Budget Situation: Review and budget matters for 2017-18
- iv. Level of Financial Reserve – recommended minimum

MOTION: To agree the recommended minimum level of reserve proposed by the Finance and Staff Committee

- v. Insurance –recommendation of the Finance and Staffing Committee, length of contract

MOTION: to agree the insurance provider as recommended by the Finance and Staffing Committee

- vi. Terms and Conditions for contracts under £1000

MOTION: To agree to the terms and Conditions document as recommended

16.98 Planning Committee

- i. Planning Committee report
- ii. NHP report and progress
- iii. Traffic scheme

16.99 Facilities Committee: Update

1. Grounds Maintenance:

- i. Update
- ii. Invitation to tender for 2017-18
- iii. Allotments – tenancy fees for 2017

MOTION: to agree the tenancy fee for 2017

- iv. School Clock: update
- v. Widening the driveway

2. Sports and Recreation:

- i. Update including football
- ii. Churchill Hall: update and Fire Report
- iii. Events:
 - Remembrance Sunday – marshals
 - Santa Float
 - Astonbury

3. Community Centre Committee:

- i. Update and forthcoming meeting

16.100 Date of next meeting

G. Merry,
Parish Clerk
30/9/16

THE PRESS AND PUBLIC ARE WELCOME TO ATTEND ALL MEETINGS