

# Aston Clinton Parish Council

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You are summoned to attend the **Annual Meeting of the Parish Council** on Wednesday 13<sup>th</sup> May 2015 at 7.30pm at the Aston Clinton Parish Meeting Room, London Road, Aston Clinton, HP22 5HL

## AGENDA

*It is brought to Council's attention that the meeting may be recorded by member(s) of the public and subsequently published.*

*Due to the confidential nature of the business to be transacted, a resolution will be brought to exclude the press and public from the meeting, under the Public Bodies (Admission to Meetings) Act 1960 for the following items: 15.68 ii. Pavilion Tenancy.*

### **15.56 Election of new Chairman and Vice Chairman**

### **15.57 To receive apologies for absence**

### **15.58 For councillors to declare any personal and/or prejudicial interests in items on the agenda**

### **15.59 Confirmation of new councillors' acceptance of office**

### **15.60 To approve the minutes of the Parish Council meeting held on 1<sup>st</sup> April 2015**

### **15.61 Matters Arising**

- i. Stablebridge Road development

### **15.62 Public Participation**

For members of the public to ask questions, raise any issues on items included on the agenda. Items not included on the agenda requiring decisions may be included on the next agenda. Please note the Public Participation should be for a period of no longer than 15 minutes, each person shall not speak for more than 3 minutes. This section of the meeting is not required by law to be minuted.

### **15.63 Clerk's Report**

### **15.64 Correspondence received**

### **15.65 Governance, Committees and Processes**

- i. Governance documents – review and adoption of Standing Orders, Financial Regulations and Code of Conduct
- ii. Standing Committees – Review and adoption of Terms of Reference  
Appointments to committees – Standing Order 11.a)ix) applies
- iii. Processes, policies and procedures - Complaints, FOI, Communications.
- iv. Land, assets and insurance

- v. External relationships, delegations and subscriptions - ARLA Liaison, Local Area Forum, Anthony Hall Trustee, AVDC, BCC, SLCC, NALC/BALC

**15.66 Finance and Staff**

- i. End of Year Financial Statements as agreed and presented by previous F&S Committee
- ii. End of month Financial situation report
- iii. Approval of expenditure for April

**15.67 Planning**

- i. Planning Committee report

**15.68 Facilities**

- i. Facilities Committee report
- ii. Pavilion Tenancy. (Standing Orders 11.a)vi and 11.a)xi will apply)

**Motion:** That Council approves the recommendation of the Facilities Committee for the proposed tenancy of the Pavilion

**15.69 Any other business**

**15.70 Dates of Council Meetings for next year**

**15.71 Date of next meeting**

*Gillian Merry*  
Parish Clerk