

**MINUTES OF THE MEETING OF ASTON CLINTON PARISH COUNCIL  
HELD ON 5<sup>th</sup> November, 2014 AT 7.30pm  
AT ASTON CLINTON PARISH MEETING ROOM**

Present:

Councillors:

R Maskell (Chairman)  
M Watson (Vice Chairman)  
G Plowman  
Mrs M Richards  
C Read  
Mrs J Savigar

J Hoinville  
P Crook  
T Winterbottom  
D Wallis  
Mrs T Kirkland

Locum Clerk: Mr Keith Gray, JP  
Mrs C Paternoster (AVDC)

34 members of the public

In the absence of an incumbent clerk, Mr Keith Gray (Town Clerk of Aylesbury) was asked, and agreed, to act as Clerk. The Chairman welcomed Mr Gray to the meeting.

#### **14.173 Apologies**

No Apologies received – all councillors present.

#### **14.174 Declarations of Interest**

No declarations of interests were received.

Before the minutes were presented to council for approval, Cllr Mrs Jean Savigar requested that the Clerk record in the minutes that she and the following councillors, Cllrs Wallis, Read, Plowman and Hoinville, wish to disassociate themselves from any statements made by the Chairman in response to Cllr Wallis at the meeting in October.

#### **14.175 Minutes**

**RESOLVED:** That the minutes of the Meeting of the Parish Council held on 1<sup>st</sup> October, 2014 should be approved as a true record.

#### **14.176 Chairman's Report**

Cllr R Maskell, Chairman of the Council, made the following statement and asked that it be recorded in the minutes:

“At the October meeting there was an agenda item concerning the hire of equipment for use in the park. Unfortunately during that agenda item, Cllr Wallis, made a statement, about what he described as an “unapproved, unauthorised statement” made by me some six months ago. I remarked, “But an accurate one”. I now withdraw that remark. The Council has published a correction some months ago which was approved by the full council and I have also abided by an earlier decision of the Parish Council to move on.”

There was no questions asked of the Chairman on this statement and no further discussion on this matter from Councillors.

The Chairman reported that there were a couple of long standing issues. Council now has a cost for the removal of the remains of the lamp post in New Road (£96 + VAT). A replacement lamp post will cost approximately £1,331 + VAT).

Councillors **RESOLVED:** that the remains of the lamp post should be removed and that a new lamp post should not be installed at this present time.

It was also **RESOLVED** that post and sign stating “Caution Deep Water” be installed at the pond at a cost of £26.71 + VAT.

The Chairman also gave some information/feedback on New Homes Bonus Scheme funding operated by AVDC. Parish Councils are able to apply for funding for specific projects/proposals and demonstrate how the impact of growth has affected their communities resulting in the need for specific projects/investment. Cllr Paternoster (AVDC) will provide further information on this funding to the Parish Clerk.

#### 14.177 Clerk's Report

In the absence of a permanent Clerk, no report was made.

#### 14.178 Finance

Some discussion took place on finance matters in relation to payments made to contractors. It was Proposed by Cllr Crook and Seconded by Wallis that contractors be asked to stop cutting grass/carrying out maintenance until further notice from the Council.

**RESOLVED:** That the contractors be asked to stop cutting grass/doing maintenance until the Parks Committee discussed what works/maintenance was needed.

**RESOLVED:** This matter to be discussed further in full Council at a future date.

**RESOLVED:** That the following Payments be approved:

#### ACCOUNTS

Finances for November 2014

<b>Direct Debits</b>		
EON	Street Lighting	£550.33
British Gas	Electrical Services	7.75
British Gas	Electrical Services	£40.00
BT Business Bill	Quarter Account	£103.28
<b>Total DD's</b>		<b>£701.36</b>
<b>All other payments</b>		
Mazars	External Audit	£510.00
E Goldrick	Toilet maintenance for October	£100.00
C Watson	Litter pick and emptying bins for October	£112.50
E Sharp Electrical	Maintenance of Street lights Inv 16211	£67.61
Bucks CC	Legal Fees period 5	£183.60
Fire FM	Fire Risk Assessment P Office/YC	£300.00
Fire FM	Fire Risk Assessment The Hub	£300.00
DYNO-ROD	Unblock drains outside men's toilet	£180.00
Staples	Ink & Copier paper	£40.44
Turney Group	Tractor parts	£141.19
Evetts Agriculture	Aston Park maintenance	£556.60
Total Garden Care	Churchyard maintenance Sept inv 12662	£576.60
Total Garden Care	Churchyard maintenance Oct Inv 12780	£864.00
Christine Jensen	Locum Clerk	£750.00
AVDC	Hire & Collection of Eurobins July-Oct	£1,088.95
AVDC	By-Election costs	£3,235.41
<b>Sub Total</b>		<b>£9,006.30</b>
<b>Total to Pay:</b>		<b>£9,707.66</b>
<b>Receipts</b>		
HMRC	VAT refund	£1,376.00
The Hub	Rent for the Hub	
<b>Total</b>	<b>Tracker Account £1,003.53</b>	<b>Current Account £44,851.11</b>

**RESOLVED:** That the Clerk look into the matter of a possible cheque for £80.72 being missed off the above list and ensure it is added to the next payment list for approval.

A report was given on the procedures, and subsequent, decision for the appointment of a permanent Parish Clerk. Council received updated information in relation to the future discussion of the 2015 budget and precept. Documentation proposed new budget sub-headings for councils' consideration.

**RESOLVED:** That the council approve the proposed Budget Subheads for the 2<sup>nd</sup> half of the 2014/15 budget. Councillors were asked to carefully consider the information provide in order to engage fully in a discussion on the future budget and precept at a proposed meeting on 26/11/14.

**RESOLVED:** That Cllr Wallis obtain 3 quotes for work needed on the footpaths and that this be discussed at a relevant meeting of the Parks Committee. Further quotes may be required for other areas of maintenance responsibilities.

#### **14.179 Settlement Agreement**

Councillors noted the relevant documentation and correspondence from DAS Solicitors and it was **RESOLVED:** To agree to the new wording in Clause 2.6 and that the Chairman should sign all relevant paperwork to ensure this matter is actioned and closed in accordance with solicitors/legal advice.

#### **14.180 Proposed Replacement of the Culvert**

Councillors received an update and information on the proposed works needed.

**RESOLVED:** To agree in principle to the proposed works but that a request be made to BCC for clearer plans and details on where the works are to take place.

**RESOLVED:** The Chairman to take this matter forward on behalf of the council and to report back before any decision is made to proceed.

**RESOLVED:** That the Parks Committee take responsibility for the overseeing of this work and report to council on matters relevant to the proposed works.

#### **14.181 Members to Consider Policies and Orders of Procedure**

Councillors received copies of the Revised Standing Orders, Parish Council Procedures and Parish Council Terms of Reference and were asked to note, comment and accept the content. Members were asked to consider the documentation and discuss/agree at the next meeting.

Councillors also discussed the need for agreement on various procedures and documentation prepared by Cllr Savigar. It was therefore

**RESOLVED:** That the above documents be discussed, amended if necessary, and agreed at a meeting of the meeting of the Parish Council called by the Clerk for 19/11/14.

**RESOLVED:** That the documentation provided by Cllr Savigar also be considered and agreed at a meeting of the Council called by the Clerk on 19/11/14. The Clerk will issue an agenda to all councillors.

#### **14.182 Christmas Float**

Council received an update, from the Chairman, on the arrangements for the Christmas Float. Council appreciated the involvement of members and community volunteers to ensure the success of this event.

#### **14.183 Remembrance Sunday**

Councillors received an update on the arrangements for the Remembrance Sunday service. Cllr Mrs Kirkland confirmed that everything was in place and encouraged all councillors to attend the service.

#### **14.184 To Discuss and Provide Responses to Correspondence Received**

There was no correspondence provided for discussion / response. A Member asked if it was acceptable/appropriate for an email, circulated to councillors by a resident, to be discussed.

The Clerk advised that the email should not be discussed and this advice was accepted by Council.

#### **14.185 New Business to be discussed and noted for future Agendas**

**RESOLVED:** That the following business be discussed at a future meeting of the Council:

- (a) Pat Testing
- (b) Turpin Charity
- (c) Expenditure for Wreaths (£50)
- (d) Donation for Trumpeter (£20)
- (e) New Names for village roads (to have input from the local school)

#### **14.186 Planning**

Councillors noted that there was nothing to discuss relevant to planning applications but it was noted that the Planning Committee should now meet in proper cycle and the Parish Clerk would be asked to schedule suitable meetings/times for this to happen. It was suggested that Cllr Read join the Planning Committee.

**RESOLVED:** That Cllr Read be a member of the Planning Committee.

#### 14.187 Open Forum.

- A member of the public asked various questions/made statements on the recent decision of the planning inspector relating to Chapel Drive. General discussion took place on and various members of the public, and councillors, voiced concerns about future house building in the parish.
- Cllr Patternoster also commended from AVDC's perspective and involvement in this matter. AVDC are also concerned about future building proposals and they are currently working on the Vale of Aylesbury Plan to address planning matters across the Vale of Aylesbury.
- Residents also raised concerns about recent "builders notices" erected on land in the parish (Aylesbury Rd being mentioned).
- Resident asked questions and wanted clarification on allotment tenancy agreements.

Due to the Confidential nature of the business to be transacted members of the public, council was asked to pass a resolution to exclude the press and public from the meeting under the Public Bodies (Admissions to Meetings) Act 1960 for the following item.

**RESOLVED:** That the press and public be asked to leave the meeting due to the confidential nature of the business to be transacted

#### 14.188 The Hub

**RESOLVED:** That Cllr Winterbottom, Cllr Read and the Clerk to the Council, form a working party to deal with all matters relating to The Hub.

#### 14.189 Date of next Parish Council Meeting

The next meeting of the full Parish Council will be held on Wednesday 3<sup>rd</sup> December, 2014 at 7.30pm in the Parish Meeting Room, Aston Clinton Park, London Road, Aston Clinton.

There being no further business of the Council, the Chairman closed the meeting closed at 9.55pm

**Signed** \_\_\_\_\_

**Date** \_\_\_\_\_