

**MINUTES OF THE MEETING OF THE FINANCE AND STAFFING COMMITTEE  
OF ASTON CLINTON PARISH COUNCIL  
HELD ON 29<sup>th</sup> OCTOBER 2014 AT 6.30pm  
AT ASTON CLINTON PARISH COUNCIL MEETING ROOM  
ASTON PARK, LONDON ROAD, ASTON CLINTON, AYLESBURY HP22 5HL**

Present:

Councillors:

G Plowman (Chairman)  
R Maskell (arrived 6.50pm)  
D Wallis

J Hoinville  
M Watson

Cllr Mrs J Savigar

Locum Clerk Mrs C Jensen

#### **14.162 Apologies**

There were no apologies.

#### **14.163 Declarations of Interest**

There were no declarations of interest.

#### **14.164 Minutes**

It was proposed by Cllr Hoinville, seconded by Cllr Wallis and unanimously **AGREED** to approve the minutes from the meeting held on 16<sup>th</sup> September.

#### **14.165 Chairman's Report**

There was no report from the Chairman

#### **14.166 Clerk's Report**

The Clerk had no matters to report.

#### **14.167 Finance**

Cllr Plowman presented Members with details of the current financial situation; a proposal for amendments to budget sub-headings will be placed on the agenda of the next full parish council meeting. It was noted that £2,000 has been set aside for the churchyard. It was suggested that the contractor should be advised that this service will not be required until next year's growing season. The requirement for Eurobins needs to be reviewed, £3,000 has been set aside for this facility. Concer was expressed that there is a lack if precision in the figures, it was proposed Cllr Wallis, seconded by Cllr Hoinville and **AGREED** by majority vote that new sub heading are necessary for control purposes. Cllr Maskell reminded Members that £6,200 is still to be received from HMRC for reclaimed VAT.

*Due to the confidential nature of the business to be transacted, a resolution was passed to exclude the press and public from the meeting, under the Public Bodies (Admission to Meetings) Act 1960 for the following items.*

#### **14.168 Appointment of Parish Clerk**

Cllr Plowman expressed gratification at the robustness of the selection process. It was proposed by Cllr Maskell, seconded by Cllr Watson and unanimously **AGREED** to offer the position to Mrs Gilliam Merry. Cllr Mrs Savigar will proceed with checking references. The contents for the contract of employment were **APPROVED**; the document will be finalised for signature. A start date is to be agreed, preferably as soon as possible. Cllr Maskell will contact Ms Merry to clarify the position. The management structure for the Clerk will be discussed at a future meeting.

#### **14.169 The Hub**

Several issues were raised expressing concern regarding the lease for the Hub. Further enquiries need to be made to provide further information for the full parish council meeting to be held on 5<sup>th</sup> November.

**14.170 Date of next Parish Council Meeting**

The next meeting of the full Parish Council will be held on Wednesday 5<sup>th</sup> November 2014 at 7.30pm in the Parish Meeting Room, Aston Clinton Park, London Road, Aston Clinton.

The meeting closed at 8.10pm

Signed \_\_\_\_\_

Chairman of the Finance Committee  
Aston Clinton Parish Council

Date \_\_\_\_\_