

**Minutes of the Aston Clinton Parish Council Meeting  
Held on; Wednesday 7<sup>th</sup> August 2013 at 7.30pm  
At Aston Clinton Parish Council Meeting Room**

Councillors present:

Richard Maskell (Chairman)

Clerk: Ms Claire Hill

Mrs T Kirtland

Brian Harrison

Mike Parsonage

Geoff Plowman

Mrs L Mooney

Paul Crook

Martin Watson

Members of the Public: 6

**13.115 Apologies for absence**

Cllrs John Watson (Vice Chairman) Marion Richards, David Wallis,

Cllr Harrison requested it be minuted that John Watson has only missed 2 meetings in his 25 year service on the Council; as a member, a Chairman and a Vice Chairman. Well done John!

**13.116 Declarations of interests**

For Councillors to declare any personal and/or prejudicial interests.

Cllr Lindy Mooney for item 13.121 Allotments.

**13.117 Minutes**

The minutes of the Meeting of the Parish Council held on 3<sup>rd</sup> July 2013 were unanimously approved.

**13.118 Chairman's report for August 2013**

The council has received letters and emails complimenting the parish council on Aston Park as an excellent facility for the village and on how well it is maintained. We have also received complaints about the disturbance caused to nearby residents from its increased use. I have spoken to some users in an effort to minimise the disturbance.

The Chairman advised that a vacancy has become available on the Finance and Staff committee.

Cllr Teresa Kirtland volunteered herself, proposer Martin Watson, seconded by Brian Harrison and approved by all those present.

- Presentation by Aston Clinton Football Club.  
Secretary and Treasurer, Vanessa Cozens and Coach and Youth Officer Paul Miles.

The club has two teams in the South Midland League; additional funds required on match days to support the club.

They are proposing to use the Youth Club as a base for match officials, players and families, 12am-7pm on match days only. They hope to obtain a license to sell alcohol from cans or bottles, food and other refreshments. Members only with ID cards, and an under 18s rule of no alcohol; to be monitored by Youth Officer who would also look after all children on and off the pitch.

Some council members were against the proposal on the grounds it would be detrimental to The Hub and asked why not use a facility that was already available?

Concerns were also expressed over the sale of alcohol and noise from the club that could upset nearby residents.

It was decided to refer the matter to the Park & Recreation Committee for additional information to be sought before a decision can be made. Cllr Carole Paternoster volunteered to speak with AVDC licensing and report back to the Clerk.

Members agreed to speak to the Youth Club and confirm details on the hiring policy.

### 13.119 Clerks Report

The quote to weed and feed the football pitches was not approved; additional quotes to be obtained. ACFC's secretary said she would ask the club if they know of a certified spray contractor. Clerk to contact AVDC to ask who they use to spray their pitches.

The Clerk read out a letter received from the Youth Club; requesting that they be allowed to fence off the area behind the club so that youngsters could play outside and perhaps grow plants and vegetables in pots.

Members expressed some reservations as the fire doors from the building exited into that area. The gates in any fence would need to be high enough that the locks cannot be opened by small children. The members agreed in principal; Clerk to request a drawing and additional details of their intentions.

### 13.120 Finances

1<sup>st</sup> quarterly update of outgoings: (Excel sheet supplied separately).

Members were in agreement that the budget heading sheet supplied by the Clerk aids them to know where funds are being spent on a monthly basis.

The finances for July (retrospective) and August were approved. Members requested the Clerk to query heater invoice for The Hub.

<b>Direct Debits</b>		
EON	Street Lighting	£566.81
BT	Office phone	£125.29
British Gas	Parish office electricity- payment plan	£189.87
AVDC	Hire of Eurobins in the park	£870.85
<b>Total DD's</b>		<b>£1,752.82</b>
July payments retrospective approval please:		

Able group	Bee nest removal – The Hub roof	£106.80 (DC)
BAS	Quarterly payroll July to Sept	£72.00
BALC	Training course - Clerk	£21.15 (DC)
G Benson	Replacement cooler – The Hub (property of the PC)	£2,400.00 (BACS)
Blaines Tyres Ltd		(Error; August invoice)
Fishlock plumbing	Emergency call out to The Hub on a Sunday- Supply and fit new siphon unit and brass adapter.	£85.00, £155.00 = £240.00
Fishlock plumbing	Replacement two overhead heaters in bar.	£345.00
N Cobb	Painting of playground equipment	£600.00
M&J Welding	Repair hasp on gate at College Road South	£150.00
Lime tree garden services	Weedkiller to footpath and mulch – Aston Park June)	£54.00
Total Garden Care	June invoice for churchyard maintenance	£576.00
July retrospective payments		<b>Total £2,165.95</b>
<b>August payments</b>		
Almar printers	Photocopying	£3.70
Almar printers	Stationery items	£8.36
Blaines Tyres Ltd	Tyre for tractor	£84.00
Bucks County Council	Legal fees	£2,775.60
George Browns	Eyelet for strimmer	£25.69
Health Management	Medical referral and assessment fee	£765.78
HFAG	Donation as agreed	£500.00
HMRC	July PAYE/NI	£184.66
Mervyn Ramsey design	Event badges on website	£90.00
Lime tree garden services	Strim pathway ACL 30/1. Path opposite The Oak	£138.00
Lime tree garden services	Weedkill pathway – 2 visits in July	£108.00
PWLB	Loan for the parish office	£1,990.54
E Sharp Electrical	Local Street Lighting	£313.90
Staples	Stationery items	£71.20
Staples	Office fan	£14.00
Travis Perkins	Paint for park equipment	£63.96

Total Garden Care	Mowing and strimming at Churchyard July invoice	£576.00
TPP	Traffic survey (part of HFAG) funds	£8,531.40
C Watson	Empty bins and litter pick in Aston park	£100.00
A J Eyres	July salary	£705.05
C Hill	July salary	£1,006.24
D Evett	Mowing of Park	£285.42 (103860)
Evett Agriculture	Mowing and strimming	£486.00
<b>Total of BACS/DC/CHQ payments for August</b>		<b>£18,743.50</b>
<b>Total to Pay for August inc DDs:</b>		<b>£20,496.32</b>
<b>Receipts</b>		
The Hub	July rent	£1,034.00 (DC)
AC Colts	Tournament fees	£116.00 (100331)
AVDC	106 funds for path nr change rooms	£703.00 (DC)
HFAG	Balance payment for transport survey	£1,305.36 (100332)
Total		<b>£3,158.36</b>

### 13.121 Allotments

Judging has taken place; candidates to attend horticultural show on 17<sup>th</sup> August at 4pm. Overgrown plots have now been strimmed.

### 13.122 Transportation

None

### 13.123 Environment

Clerk to contact Arla Liaison officer again to obtain costs of the trees to be planted along bunding beside the A41 bypass.

### 13.124 Park & Recreation

It was reported that the stream is higher than it should be; sleepers have floated into the water and the sluice gate needs raising to lower the water level. Clerk to advise contractor.

### 13.125 Football

A request has been received from a resident that a set of goalposts should be left up during the summer holidays in the park for young people to use. Cllr Kirtland informed members that at one time goal posts were left out on the meadow pitch but due to a Health & Safety issue with the current posts (they can be easily taken apart) this has not been done. It was agreed by members to see if fixed goal could be obtained and installed into the ground; a 2014 project. Clerk to ask for 106 funding.

### **13.126 Churchyard**

None

### **13.127 Correspondence**

Email and letter correspondence received complimenting council and its employees for the beautiful condition of the park. Thanks go to temporary contractors for all their hard work.

### **13.128 Matters arising**

Burma bridge; Clerk to contact contractor to request a solution using H&S guidelines.

New bin required for Upper Icknield Way (requested in July meeting). Proposer for purchase Cllr Teresa Kirtland seconded by Cllr Brian Harrison and approved unanimously. Bin price £454.00, (in line with other bins of same criteria in the village; black and gold).

Cllr Mike Parsonage asked if the Parish Council has all the relevant documents from all contractors and park users; (public liability insurance) (Clerk advised that commercial businesses have supplied these, still awaiting contractor insurance details).

Cllr Geoff Plowman raised concerns over "Big Betty" the new car boot sale, and the number of dates it was being used. Cllr Carole Paternoster requested a diary of dates of the boot sale be noted and passed to the enforcement officer at AVDC.

Clerk to write to Mr O'Callaghan to inform him of the number of sale dates permitted in a year.

Cllr Plowman stated that he had reported to Thames Valley Police a motor bike regularly speeding along the London Road at 5am in the morning. He was informed that there is only one police vehicle on patrol in the area at that time of day!

Cllr Brian Harrison reported a white van in Aston Park whose owner had access to keys to the park. Clerk to speak to Hub owner to make sure that there is no access to the park without authorisation from the Parish Council.

Cllr Carole Paternoster requested to know if all members had received the email sent regarding Arla lorry movements. (This email was distributed by the Clerk).

### **13.129 Public participation**

For members of the public to ask questions, raise any issues on items included on the agenda. Items not included on the agenda requiring decisions will be included on the next agenda.

Please note; this section of the meeting is not required by law to be minuted.

Mr Don Evett asked if the members knew that the agricultural feed supplier had now moved to the O'Callaghan site?

On the subject of the Youth Club, Mr Evett informed the members that the Youth Club did need permission from the Parish Council for extra-ordinary use of the building.

Mrs Lyon reported the traffic sign of the slip road of CRS was overshadowed by tree branches. Clerk to report to TFB (Transport for Bucks).

Mrs Lyon requested information regarding the feasibility study for College Road South; the Chairman advised to date no feedback had been received. Fly-tipping in this location has now been sorted.

Counter for Parish office for the safety of the Clerk; Clerk to source quotes to install a counter within the office.

Mr Lyon advised the meeting that the gate to the balancing pond in College Road North been removed. Clerk to contact TFB.

The Chairman closed the meeting at 20.50.

**13.130 Date of next meeting**

The next meeting will be held on Wednesday 4<sup>th</sup> September in the Parish Meeting Room, Aston Clinton Park, London Road, Aston Clinton, at 7.30pm.

Signed by.....

Date.....