

**Minutes of the Aston Clinton Parish Council Meeting
Held on; Wednesday 4th June 2014 at 7.30pm
At; Aston Clinton Parish Council Meeting Room**

Councillors present:

Richard Maskell (Chairman)

Paul Crook

Teresa Kirtland

Joe Hoinville

Marion Richards

David Wallis

Tony Winterbottom

Clerk: Angela Casey

Cllr Carole Paternoster (AVDC)

Members of the Public: 22

14.065 Apologies for absence

Cllr Geoff Plowman, Cllr Martin Watson and Cllr Brian Harrison

14.066 Declarations of interests

For Councillors to declare any personal and/or prejudicial interests.

None

14.067 Minutes

The minutes of the Meeting of the Parish Council held on Wednesday 7 May were approved. Proposer Cllr Richards, seconded by Cllr Kirtland.

It was **RESOLVED** that due to the confidential nature of the business to be transacted, the press and public will be excluded from the meeting for the following items, under the Public Bodies (Admission to Meetings) Act 1960.

To update Councillors on the situation between the Council and a former employee; **this was agreed unanimously.**

14.068 Chairman's report for June 2014

On 27th May, along with representative from most of the parishes in the County the Chairman attended a briefing by Bucks County Council on a proposed devolvement of the services provided by Bucks County Council (BCC) to the Parish Councils. Mainly the cutting of grass with the 30 mph limit.

Bucks County Council would like to know by September the view of this parish.

If we agree to take on this work we would receive a devolved budget in line with the present budget which will be reduced by 20% in the following year. After four years we could hand back the work to BCC .

14.069 Clerks Report

Play surface quotes

Two quotes have been received by the Clerk for a new surface for the play area at the park to replace the wood chip bark. The Clerk was waiting for the third quote so all quotes will be discussed at a future meeting.

Election

The Clerk confirmed that an election had been called and that there were two candidates, Susannah Beaumont and Jean Savigar. The candidates have been asked to produce a document with a brief summary to show why Parishioners should vote for them. This will be placed on our website.

Beer festival

The Beer Festival previously discussed at the Council meeting in May will now take place at Aston Clinton School and not at Aston Clinton Park.

Police report

There have been reports of anti-social behaviour, drugs and some vandalism in the Park. The local PCO's are continuing to make regular patrols.

Dog bin – Long Plough

The Clerk had received several emails and a telephone message from residents thanking the Council for listening to them and for taking action to re-locate the dog bin at Long Plough.

14.070 Finances for June 2014. The finances below for June were **not** approved. The Clerk was asked to check items on several invoices and report back to Council before they are authorised for payment.

Cllrs Wallis, Winterbottom and Kirtland queried the invoice for relocation of a light column at Chestnut Close. Clerk to check minutes for approval of this work.

Finances for June		
Direct debits		
EON	Street Lighting	£ 550.33
British Gas	Parish office electricity – payment plan	£ 40.00
BT	Telephone bill	£ 62.70
Total DD's		£ 653.03
All other payments		
E Sharp Electrical Ltd	Works to light in Chestnut Close	£ 206.92
E Sharp Electrical Ltd	Works in Youth Club	£ 90.24
E Sharp Electrical Ltd	Work to light in Weston Road	£ 67.61
Vicking	Commercial toilet rolls x 6 - public toilet	£ 49.48
Turney – Fieldforce	Oil & filter for tractor service	£ 132.27
Nicholls Farms	Supply & application of fertiliser to field	£ 312.00
Staples	Ink cartridges for office printer (x 3)	£ 51.60
D Evett	Mowing of park in April	£ 224.00
D Evett	Mowing of park in May	£ 224.00
Evett Agriculture	Works in park April & May	£1,132.90
C Watson	Litter pick May	£ 112.50
Total Garden Care	Mowing and strimming St Michaels Churchyard	£ 576.00
Lime Tree Gardens	Spray weed killer on pathways at the park	£ 54.00
A Casey	May salary	£ 828.43
E McGoldrick	Changing room and public toilet clean	£ 80.00
HMRC	PAYE for May 2014	£ 54.19
R Maskell	Expenses – Tribunal	£ 35.98
SLCC	CiLCA Course for Clerk	£ 300.00
Aylesbury Mains Ltd	Re-site light column – Chestnut Close	£1,167.72
		£5,699.84
Total of BACS/DC/CHQ		
Total to Pay:		£6,352.87
Receipts		
The Hub	The Hub Rent £415 x 3 + £215 x 1	£1,460.00
HMRC	VAT claim	£ 894.92
INCA Dog Training	Park permit for May and June 2014	£ 50.00
Total receipts		£2,404.92

Annual Return

The annual return for the year ended 31 March 2014 was shown to all Council members.
The annual return was approved; proposed by Cllr Crook and seconded by Cllr Winterbottom.

14.071 Allotments

Nothing to report

14.072 Transportation

Nothing to report

14.073 Environment

Footpaths

Cllr David Wallis produced a presentation for all to see with images and a description of each footpath. Cllr Wallis walked each footpath in the village with Miss James, a Parishioner, to view the condition of and works required to the footpaths.

Cllr Wallis agreed to take the lead with identifying paths to prioritise, a remit for work required by contractors and to obtain quotes.

14.074 Park & Recreation

Culvert

No further updates available from Bucks CC, Clerk will continue to press for responsibility for the culvert maintenance and report back to Council.

14.075 Football

There continues to be unauthorised use of the All-Weather Pitch and some of the fencing around the pitch has been damaged in order to gain access. Clerk has liaised with Aston Clinton FC to try to find a solution.

14.076 Churchyard

Damage has occurred to two graves at the Churchyard, believed to be by our grass cutting contractor. Clerk is investigating.

14.077 Correspondence

Letter re insurance from Aviva Insurance

In closed session the Council discussed a letter from their insurance company and were asked to approve costs that the insurance cover does not meet. IT WAS RESOLVED that the Council would instruct our insurance company to defend a current legal issue and that the Council would agree to pay the required 10% of any costs with regard to this matter.

The Council also discussed the need to instruct the Council's solicitor as a matter had arisen in respect on an ongoing legal issue. IT WAS RESOLVED that the Council would instruct the solicitor again and it was agreed that only the Clerk would liaise with the solicitor.

The Council were given an update to the situation between the Council and a former employee and an employment tribunal that had taken place. IT WAS RESOLVED that the Council would make a settlement payment and that the matter had now ended.

A sub-committee of the Council were instructed to examine a lease between the Council and a third party. It was agreed that the Clerk would contact the solicitor who dealt with the lease at the time and ask the questions that had arisen from the Committee's examinations.

The issue was raised to query if all the Council's contractors had the appropriate insurance documentation, clerk to liaise with contractors and report back to Council.

Planning;

It was unanimously agreed that Mr John Watson would act as a non-council planning advisor to the Council.

Cllr Tony Winterbottom asked if a letter of thanks could be sent to John Watson for all his work in the past as a Councillor for Aston Clinton and to say how grateful the Council are for the many years of service that he gave.

14.078 Matters arising

Cllr Kirtland reported that there was a lot of dog mess being left along Brook Street and that the water leak appeared to have returned in London Road – Clerk to report to Thames Water.

Cllr Wallis reported that the tree was still overhanging and obscuring the traffic lights in Stablebridge Road – Clerk to report again to Bucks CC.

14.079 Public participation

For members of the public to ask questions, raise any issues on items included on the agenda. Items not included on the agenda requiring decisions will be included on the next agenda.

Please note; this section of the meeting is not required by law to be minuted.

Update from member of the public in regard to the proposed housing development at Brook Street and asked if a Councillor could represent the Parish at a Planning Meeting at Bucks County Council on 18th June.

A question was raised regarding responsibility for obscured traffic lights and speed signs by trees and plant growth. It was confirmed that Transport for Bucks currently have responsibility for this at the moment.

The Aston Clinton Scout Group are putting in planning application to build a Scout Hall in Aston Clinton Park and requested a letter from the Council giving its approval for the Hall.

Residents of Longplough are delighted that the dog bin has been relocated.

Members of the public queried if The Hub was being used for residential purposes as well as commercial. The Council confirmed that an investigation had been carried out and that it was only being used for commercial use. However, the Council confirmed that the investigation was still ongoing.

The Chairman closed the meeting at 21.00.

14.080 Date of next meeting

The next meeting will be held on Wednesday 2nd July 2014 in the Parish Meeting Room, Aston Clinton Park, London Road, Aston Clinton, at 7.30pm.

Signed by.....

Date.....