

Aston Clinton Parish Council

Terms of Reference

Planning Committee

1. Structure

- a. The Planning Committee is a Standing Committee and shall comprise 5 Members, who will be appointed annually in accordance with Standing Order 6 and modified when appropriate in accordance with Standing Orders 4 and 5.
- b. The quorum of the Committee shall be 3 Members, in accordance with Standing Order 4.
- c. The Chairman and Vice-Chairman of the Committee, and any Sub-Committee, will be selected in accordance with Standing Order 4.

2. Purpose

- a. The Planning Committee is established to manage the process of dealing with the Council's response to planning applications that fall within the bounds of the Parish. This shall include the following responsibilities:
 - i. To review planning applications in respect of properties and developments in Aston Clinton that are submitted to the Local Planning Authority, and to:
 1. Decide whether to support, not object, or object on the Parish Council's behalf
 2. Submit comments and recommendations on the Parish Council's behalf to AVDC as required.
 - ii. To study relevant plans, visit relevant sites and consider any comments from members of the public before deciding whether to submit comments or recommendations of support or objection.
 - iii. To ensure that any objections or recommendations are based solely on planning criteria.
 - iv. To consider consultations and correspondence regarding planning issues or issues, including the infrastructure of the village, which may have an impact of planning at local, regional or national level, and to respond on the Parish Council's half as appropriate.
 - v. To take note of decision notices in respect of planning applications received from AVDC.
 - vi. To take note of any new legislation or regulations, changes in policy or other developments affecting the planning process, and any briefings received, and to participate in any relevant training.
 - vii. To liaise with AVDC and BCC, and any village groups, sub-groups or organisations regarding planning issues and other issues, including the infrastructure of the village and environmental improvements schemes, which may have an impact on planning.
 - viii. To attend AVDC planning meetings, especially if AVDC intends to overrule a planning objection from the Parish Council.
 - ix. To bid or apply for grants to finance any initiatives which are consistent with the responsibilities for the Planning Committee.
 - x. To prepare a monthly report for the Parish Council monthly meeting summarising responses to planning applications, resolutions decided, motions requiring Parish Council resolution, and any AVDC planning decisions.

- xi. To prepare an annual report for the Annual Meeting of the Parish Council summarising the work undertaken by the Committee in exercising its responsibilities and delegated powers.

3. Delegated Powers

- a. The Planning Committee shall be empowered to:
 - i. Authorise expenditure provided such expenditure is
 - 1. Consistent with the responsibilities of the Planning Committee
 - 2. Within the budget set for Planning as part of the Council's overall budget or within any additional budget for Planning authorised by full Council during the course of the financial year.
 - ii. Act on behalf of the Parish Council in respect of any planning issues and, in particular, to:
 - 1. Support or object to planning applications on the Parish Council's behalf as appropriate
 - 2. Submit comments and recommendations regarding planning applications to AVDC on the Parish Council's behalf.
 - iii. Respond on the Parish Council's behalf to consultations regarding planning issues or issues, including infrastructure of the village, which may have an impact on planning.