

ASTON CLINTON PARISH COUNCIL
ASTON CLINTON PARISH MEETING ROOM, LONDON ROAD, ASTON CLINTON.
☎ **01296 631269** 📧 **parishcouncil@astonclinton.org**

You are hereby summoned to attend a Meeting of the **Finance and Staffing Committee** on
Tuesday 7th April 2020 at 5.00pm in the **Parish Council Virtual Meeting Room.**

AGENDA

DURING COVID-19 Pandemic

MEMBERS OF THE PUBLIC are welcome to email comments on any items on the agenda
to parishcouncil@astonclinton.org **before 1pm on day of meeting**

These will be read out by the Clerk in the meeting

AGENDA

20.30 Apologies

20.31 Minutes - To approve the minutes of the last meeting

20.32 Declarations of Interest

20.33 Public Participation

20.34 Financial Situation Reports

- i. Reconciliations
- ii. Month-end report and budget status March 2020
- iii. Re-code correction of Park Keeper salary from Caretaker code to Salaries code
- iv. Community Centre
 - Contract sum forecast
 - Income/Expenditure
 - review of invoices
- v. Payments to be agreed

MOTION: to recommend payment of invoices

20.35 Budget for Buckland landscape cricket club payments

MOTION: To agree which budget payments are to be apportioned to

20.36 Audit

- i. Update on internal audit arrangements
- ii. Review and recommendation of interim audit report

MOTION: To make recommendations to Parish Council on points raised at the interim audit

- iii. Update on AGAR and External Audit

20.37 Temporary Accommodation during COVID-19

- i. **Temporary Accommodation Units**

MOTION: To recommend a course of action to Parish Council

- ii. **Café in the Park rental charges**

MOTION: To recommend a course of action to Parish Council

20.38 Staff Matters

i. The Clerk's hours

MOTION: to agree increase in Clerk's hours from 25 to 27 per week

ii. Pensions

20.39 Date of next meeting

Elaine Barry, Parish Clerk, 02/04/20

THE PUBLIC ARE WELCOME TO ATTEND ALL MEETINGS