



ASTON CLINTON PARISH COUNCIL

Minutes of the **Facilities Committee** meeting
held at 6.30pm on **1st February 2023** at the
Parish Council Office, Aston Clinton Park, HP22 5HL

PRESENT: Cllr D McCall (Chair), Cllr A Goode, Cllr C Judge, Cllr M Mason, Cllr C Read, Cllr L Ronson & Cllr P Wyatt.

IN ATTENDANCE: Mrs S Payne (Clerk) and 2 members of the public (for agenda items F22.59, F22.65 & F22.72i)

F22.59 Public Participation None received.

F22.60 To Receive Apologies for Non-Attendance Received from Cllr A Judge.

F22.61 To Receive Declarations of Interests or Requests for Dispensation None received.

F22.62 To Approve the Minutes of the Meeting Held on 2nd November 2022

The minutes of the meeting held on 2nd November 2022 were approved as a true and accurate record and were signed by the Chair.

F22.63 To Approve the Terms of Reference for the Sport & Recreation Working Group

It was resolved to approve the terms of reference for the Sport & Recreation Working Group.

F22.64 To Review and Update Outstanding Actions

Outstanding actions were updated and reviewed. An updated copy of the outstanding actions would be circulated to the Committee. **ACTION: Clerk**

F22.65 To Consider a Request for a Memorial Bench in the Park

The committee approved the request for a memorial bench. The bench would be on a hard base and would be located in the corner of the main AC Football Club pitch near the RKP. The design of the bench had yet to be agreed. **ACTION: Clerk**

Given the number of requests for memorial benches received over the past year it was agreed that a memorial bench policy be drafted for consideration. **ACTION: Clerk**

F22.66 To Consider Quotes for Additional Paving Around the Lady De Rothschild Fountain

The area from the footpath to the fountain steps is in need of replacement as it is cracked and uneven. In order to compliment the newly renovated fountain, quotes were sought to replace with York paving. It was noted that Chapel Drive S106 funding was available. **It was resolved to accept Quote A, from Northampton Stonemasons Ltd for £11,100 for the removal of the tarmac and installation of random York paving.** **ACTION: Clerk**

F22.67 Grounds Maintenance

i. Cllr Ronson reported that regular inspections of the football pitches had identified a number of bald areas due to overuse. It was agreed that the Colts be asked to toggle 2ft each way where the pitch is lined out to help alleviate the problem. **ACTION: Clerk**

ii. **Community orchard:** It was noted that the fruit trees had arrived and were being stored in the compound together with the soil and mulch. The 1st Aston Clinton Scouts would be helping the Chiltern Wildbelt volunteers plant the trees on Friday 17th February 2023.

ACTION: Clerk

- iii. Tree safety survey: It was resolved to accept the quote of £850 from MacIntyre Trees to carry out a tree safety survey in the Spring on all trees within the park and churchyard.
ACTION: Clerk
- iv. Green Park trees: It was noted that Green Park had been informed of two trees with large branches overhanging the park which were of concern. They have confirmed that they would arrange for a tree surgeon to look at the trees and carry out any remedial work.

F22.68 Sports & Recreation

- i. All weather pitch & football pitches: Cllr Wyatt reported that a meeting had been held with Aston Clinton Football Club in November and Aston Clinton Colts in December. The football club would provide evidence that all the AWP maintenance had been carried out, as per the lease. Type 1 sub base had been added to the area in front of the AWP entrance gate as this was prone to flooding. The football club have reported that there is an issue with the matting in front of the AWP D.
- ii. Playpark repairs: Cllr C Judge reported that the roundabout had been repaired and a replacement for the damaged disabled swing had been ordered. Quotes were being sought for a replacement basket swing. The RoSPA inspection would take place later in the month.
- iii. MUGA: It was resolved to accept the ETC Sports Surfaces quote for a 5-year maintenance contract to clean and repair the surface and apply pesticide at a cost of £400 per year .
ACTION: Clerk
- iv. Trim Tail Survey: To aid in the selection of the trim trail equipment a survey had been designed seeking residents views. The Committee approved the survey which would be delivered to all household via the Village Life. The survey closing date would be one month after delivery.
ACTION: Asst Clerk
- v. Aston Clinton Bowls Club lease: The current lease expired on 31st December 2022; a new lease would need to be drawn up. It was resolved that the head of terms for the new lease would be a term of 25 years with rent of £50 for the first 5 years, £100 for the second 5 years and a rent review at the 10-year anniversary. The clerk would instruct one of the solicitor firms contacted regarding the RKP lease.
ACTION: Clerk

F22.69 Events & Park Permits

- i. Cllr Mason reported that the Events Working Group would be meeting next week.
- ii. RKP official opening: The event would take place on Friday 21st April 2023 at 6.00pm until 7.30pm. The Lord Lieutenant of Bucks, Countess Elizabeth Howe, would attend. A full guest list was being compiled. Quotes for providing canapes would be sought.
- iii. The King's Coronation event: The event would be similar in format as the platinum jubilee event. Various food concessions were being contacted. Zorbs and a bouncy slide had been booked as well as the magician and Ellesborough Silver Band. In addition an animal petting experience would be available.
- iv. Horticultural Society: It was agreed to allow the Aston Clinton, Buckland & Drayton Beauchamp Horticultural Society to hold a plant sale in the small car park on Saturday 13th May 2023 between 10am and 1pm.
- v. Tai Chi Qigong group: A request for a park permit to hold a weekly Tai Chi Qigong in the Park group session was considered. It was agreed that further information regarding existing tai chi classes within Aston Clinton be collated and considered at the February Council meeting.
ACTION: Cllr Read

F22.70 Park Keeper & Park Compound

- i. Quad Bike & trailer: A request for a quad bike and trailer to aid the park keeper in his duties was considered. Cllr Read reported that a second-hand quad bike costs approx. £5,000. The versatility of a quad bike was discussed and it was agreed that a mini tractor with would be of more use. It was agreed that quotes be sought for a mini tractor and a trailer. **ACTION: Cllr Read/Clerk**
- ii. Compound re-organisation: The area the goal posts are to be kept within has been marked out in white paint. Quotes were being sought to install gutters to the garage. **ACTION: Asst Clerk**
- iii. Colt's large goal posts: The storage of the large goal posts in the compound used by the Cots U13s team was considered. It was agreed that these should be kept offsite. **ACTION: Clerk**
- iv. Compound agreement: The draft compound agreement was considered. **It was resolved to approve the Compound Agreement with a charge of £5 per year for the 1s Aston Clinton Scouts and Horticultural Society and £50 per year for Aston Clinton Football Club and Aston Clinton Colts.** **ACTION: Clerk**

F22.71 Red Kite Pavilion & Churchill Hall

- i. Cllr Read reported that all the snags had been addressed and that a certificate of making good defects would soon be issued.
- ii. Cigarette bin: Designs and quotes for a cigarette bin for the outside of the RKP were considered. It was agreed that a small wall mounted cigarette bin be purchased at a cost of £48. **ACTION: Clerk**
- iii. Boot scrapers: It was agreed that two free-standing boot scrapers be placed at the park entrance to the RKP and one at the entrance to the Council offices. **ACTION: Clerk**
- iv. Youth Club WC repair: There had been a request to replace the ladies WC cistern as it was faulty. Upon seeking quotes it was established that the existing cistern could be repaired at a cost of £140. The repair has been actioned.

F22.72 Burial Ground

- i. Non-resident ashes interment request: A request for an ashes interment of a Halton resident was considered. Mr Buckle had lived in Halton in the latter part of his life but had grown up in Aston Clinton and had lived in the village until he left to join the Royal Navy at 18 years old. He returned to Aston Clinton and took up the post of caretaker at Green Park and remained living onsite until he retired. **It was resolved that given the connection with the village that the ashes interment application be approved.** **ACTION: Clerk**
- ii. Churchyard gate pillars: Cllr Read reported that since the pillars either side of the churchyard gate have moved the gates could only be opened one way which caused issues when there was a funeral. It was agreed that quotes to rebuild the gate pillars be sought. **ACTION: Cllr Read**

The meeting closed at 8.34pm

Signed.....Date